

Town of Newry Selectmen Meeting Minutes  
June 7, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess

**Others present:** Peter Roberts, Bob Lowell, Brooks Morton, Alision Aloisio, Amy Bernard, Dave Bonney & Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 5/25/2016

**Adjustments to Agenda:** None

**Announcements:** none

**Public Comment:** none

**New Business:**

~**Review and sign June 14, 2016 Town Meeting Warrant:** Approved and signed for posting.

~**Discuss and consider formal vote to change fiscal year to July 1 – June 30:** After brief discussion, Selectman Largess made motion to move forward to change fiscal year to July 1 to June 30. Selectman Wight seconded the motion. Vote was unanimous.

Selectman Largess made another motion to start process with a 6 month budget and tax bill beginning 1/1/2017 to 6/30/2017 (based on 2016 valuations). There after move to the 12 month budget to start fiscal year on 7/1/2017. (Town meetings to be held in March 2017 and then May 2017). Selectman Wight seconded the motion. Vote was unanimous.

Selectmen reviewed letter that will be sent to taxpayers as an insert to their tax bill. The board approved the letter with just a few wording changes.

**Unfinished business:**

**Discuss the cost estimate for the Sunday River Road project and next steps:**

-Peter Roberts (JAGJA associate) presented 6 different options for Sunday River Road reconstruction. (See attached). Board discussed the different options.

Selectman Largess made motion to present Option 2 (20' paved road 2' shoulders, Monkey Brook intersection up to new portion of road leading to letter S with a cost of 1,263,736.10)

Selectman Wight seconded the motion with the caveat that residents may amend the option at the special town meeting. Vote was unanimous.

Administrator Bernard recommends raising the additional money (over and above the \$850,000.00 governmental bond approved at annual town meeting) through taxation. Raising that money will not increase taxes for 2016.

Special town meeting will be held on June 21<sup>st</sup> at the Bear River Grange. Voters will be asked to approve the financials (interest and terms) of the governmental loan/bond of \$850,000.00 and to raise and appropriate \$264,000.00 for road reconstruction.

**Town Administrator:**

- Low cash flow
- Primary/Town/School Election 6/14/2016
- Liens going out on 6/8/16
- Mt Explorer meeting on Thursday 6/9/16
- OCRR meeting, finalized letter to go out to members reminding them to vote on 7/13/2016 to dissolve OCRR and divvy up assets. *then possibly*
- Attended a Heart & Soul training which was very productive. Next meeting in 2 weeks.
- AVCOG meeting on 6/15/2016.

**CEO:**

- Prepared drainage easements for areas of Sunday River road. Will have Joe Aloisio review.
- Has not prepared easements for tree removal yet. Some trees have been identified. Tree removal notice or construction notice letter to residents of road? Board wants to wait until plan is finalized after town meeting.
- Building permit lot #90 at Powder Ridge for single family dwelling. Septic replacement permit for Glenn House.
- Sunday River Road (gravel portion) was graded at \$850.00. Culvert on Timberline road \$2500.00.
- Fielded complaint of potholes on Sunday River road, should we have them filled? Also, testing holes. (on side of road) Board approved to have potholes repaired and to mark test holes with cones or warning signs.
- Request 6/15 & 6/16 days off.

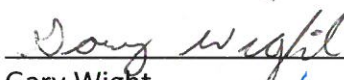
**Selectman:** none

**Committees:** Cemetery committee meeting next week. Bob and Tink picked up debris a few weeks ago. Abutter to New Powers cemetery (Twitchell) selling property to Brad Wight. Recommends registering the town survey, for new boundary lines. Town was waiting for town vote for the land swap at Head of tide to register both surveys.


**Next Meeting:** Tuesday June 21, 2016 5pm at Bear River Grange 5pm. Special Town meeting at 6pm.

**Adjourn:** 6:28pm

Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 6-21-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 6/21/16

  
\_\_\_\_\_  
James Largess

Date: 6/21/16

Town of Newry Selectmen Meeting Minutes  
May 17, 2016 6:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Bob Lowell, Brooks Morton, Bonnie Largess, David Bartlett, Alision Aloisio, Amy Bernard, Dave Bonney, Kelly Scott

**PUBLIC HEARING (5pm)**

- **Fire Department ordinance**
- **Cemetery Boundary issue**
- **Stopping the withdrawal process**

Adjourned at 6:15pm

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 5/2/2016

**Adjustments to Agenda:** None

**Announcements:** none

**Public Comment:**

**New Business:**

**Heating issue at Grange Hall:** David Bartlett rented the Grange hall for Saturday May 7<sup>th</sup>. There was no heat. Selectmen agreed to let him rent the Grange at another time for no fee.

**Sunday River Golf Liquor License renewal:** Selectmen had signed a Liquor license renewal prior to meeting due to a time constraint on the license expiring.

**Unfinished Business:**

**April Bank Statement:** Selectmen signed the checking account reconciliation.

\*Brief discussion on changing over to fiscal year.\*

**Town Administrator:**

-Town received notice that Sunday River moved a building from slopeside over to the water treatment plant.

-Received a call from 62 Timberline for a culvert failure. Called Cross excavation.

-Meeting with Bethel Rec Department on 5/18.

-OCRR meet in July to continue the discussion to see if the organization should be dissolved. A formal vote will need to go to area towns in November 2016.

-30 day notices have gone out and any unpaid will go to lien on June 7<sup>th</sup>.

**CEO:**

-Issued septic permit and building permit at Viking Village.

-End of Sunday River Road will be graded by Friday, the 20<sup>th</sup>.

-JAGA is ready to present road options to Selectmen & would like to schedule a meeting next week.

**Selectman:**

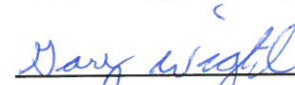
-Town has heard word from abutter of Head of Tide cemetery that he has questions with the land swap. Selectmen Wight is going to call him and schedule a time to meet to discuss.

**Committees:** Age Friendly community committee will be holding an appreciation dinner at the Bethel Alliance Church at 5pm on 5/19.


**Next Meeting:** Wednesday 5/25/2016 at 5pm. Newry Town Office.

**Adjourn:** 6:42pm

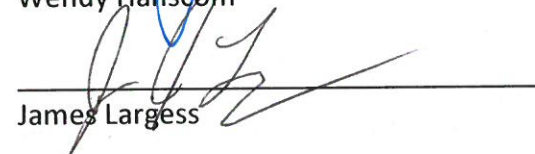
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 5-25-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 5-25-16

  
\_\_\_\_\_  
James Largess

Date: 5/25/16

Town of Newry Selectmen Meeting Minutes  
May 2, 2016 6:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Bob Lowell, Brooks Morton, Doug Webster, Alision Aloisio, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 4/19/2016

**Adjustments to Agenda:** Bank Reconciliation for March and request to withdraw funds from Fire Department Capital Reserve account to pay for Forest truck repairs and SBCA tanks. Approved request.

**Announcements:** none

**Public Comment:** Resident asked when the refunding committee will meet. May 19<sup>th</sup> at 6:30 Telstar Library.

**New Business:**

**Ratio Declaration & Reimbursement Application:** Selectmen signed the State Valuation ratio declaration. Our ratio is 100% and that makes us eligible for 100% of reimbursement for the homestead exemption and veteran exemption.

**Unfinished Business:**

**Changes to Fire Department Ordinance:** reviewed proposed changes to ordinance: Fire Chief Appointment to 1 year appointment. Remove the 2 Deputy Chief positions and replace with 1 assistant chief position. There is a question on the Captain position and will check with Fire Chief.

**Town Administrator:**

- Assessor came and completed his field work. He will be back to finish up with Personal Property.
- Office staff completed training on the new AVS voting system.
- Administrator Bernard & Clerk Lowell will attend election training on Tuesday the 3rd & Wednesday the 4<sup>th</sup>.

**CEO:**

- Issued 1 building permit for a single family home on Yates Ave. CEO feels it is close to the right of way, he recommended that they hire a professional surveyor to see how close.
- 1 Flood plain permit for a lift on bridge on bridge st.
- April 28<sup>th</sup> road sweeping was completed. Fielded one complaint regarding the dust.
- Recommended having gravel section of Sunday River Rd graded, cost would be approximately \$1200.00. Approved if we have the money prior to tax dollars coming in.
- CEO had thought on Sunday River road construction, if new culverts need to be installed in new locations, we may need drainage easements.



On 5/12 there will be a meeting at Mahoosuc Land Trust regarding ATV usage in Riley.  
-Attended EMA meeting, discussed website that lists road closures and active shooter procedures.  
-Asked about applying for the homeland security grant for generators again. Due by 6/27.  
-CEO will be on vacation from 5/5 to 5/16.

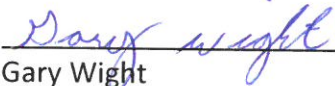
**Selectman:**

**Committees:** The town has not received any word from New Powers Land abutter's surveyor. (his survey did not agree with towns) the other land abutter's survey did agree with ours. Town will send a reminder to the abutter. Town surveyor recommends registering our survey.

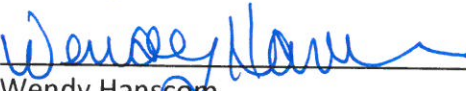
**Next Meeting:** 5/17/2016 Public Hearing at 5pm at Grange Hall, Selectmen meeting will follow immediately after.

**Adjourn:** 6:40pm

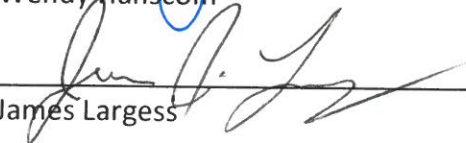
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 5-17-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 5/17/16

  
\_\_\_\_\_  
James Largess

Date: 5/17/16





Town of Newry Selectmen Meeting Minutes  
April 19, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Bob Lowell, Brooks Morton, Amy Bernard, Dave Bonney

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 4/5/2016

**Adjustments to Agenda:** **Announcements:** none

**Public Comment:** none

**New Business:**

**Discuss approving the June 14<sup>th</sup> ballot:** Administrator discussed with Selectmen to approve the June 14<sup>th</sup> ballot language. Selectmen Largess asked for additional language to the question regarding the amendment to the Fire Department Ordinance to inform voters where they can view the changes. Selectman Largess made the motion to approve the changes with additional language, Selectmen Hanscom seconded the motion and was voted to approve unanimously.

**Discuss setting the Public Hearing for the following: stopping the withdrawal process question, Fire Department Ordinance, Cemetery property swap permission:** Some discussion about if the Board should have a separate date for the question on the ballot about stopping the withdrawal process. After much conversation the decision was to have one date for the Public Hearing for the three questions, and if necessary have an additional Public Hearing. Selectmen Hanscom made a motion to have the Public Hearing on May 17, 2016 at the Bear River Grange at 5 pm, and Selectman Largess seconded. The motion passed unanimously.

**Unfinished Business:**

**Consider signing the Personnel Policy, Disbursement Policy, and Appointment letters:** Selectmen Hanscom made the motion to approve and accept the changes to the personnel policy, disbursement policy, and appointments as presented by the Administrator, and seconded by Selectman Largess. The motion passed unanimously.

**Town Administrator:**

- The new sexton (Mr. Cronkright) has been sworn in, and has already been working on some cemetery request and questions.
- Heart and Soule Committee: They meet and decided on dates to have the initial training dates.
- The AARP Age Friendly designation has been given to Newry, Greenwood, and Woodstock.

-Town Attorney has been approached regarding the Road bond issue, and the cemetery land swap question.

-The County jail resolution failed. This resolution was to allow Oxford County to raise an additional \$850,000 to pay for the County jail.

**Selectman:**

-Selectmen Largess will keep the Board up to date on the refunding committee.

**CEO:**

-Issued 1 septic permit and 1 building permit to expand the garage.

-Sweeping will start soon.

-Road posting should come down April 25<sup>th</sup>.

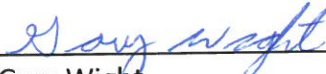
-Skiway Road has a logging outfit job on both sides of the road and they are going to transition from one side to the other. They plan to place logs on the road to protect the road.

**Committees:**


**Next Meeting:** 5/3/2016 5pm Newry Town office

**Adjourn:** 6:10pm

Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 5-2-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 5/2/16

  
\_\_\_\_\_  
James Largess

Date: 6/2/16

Town of Newry Selectmen Meeting Minutes  
April 5, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Bob Lowell, Brooks Morton, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 3/15/2016

**Adjustments to Agenda:** Discuss enacting a disbursement warrant

**Announcements:** none

**Public Comment:** none

**New Business:**

**Disbursement Warrant:** Administrator discussed with Selectmen to enact a disbursement policy that would outline what the Treasurer can and cannot pay prior to a Board meeting. Selectmen will review policy for next meeting.

**Appointments:** Administrator presented a spreadsheet of appointments that are up and asked to make all appointments the 1<sup>st</sup> week of April each year, rather than appointing as appointments come due. Selectman Largess motioned to approve this process and make the appointments contingent upon adding a few missing committee members (Gary to NWC and Bruce to Road Committee) and Selectman Hanscom second. Passed unanimously.

**Unfinished Business:**

**Engineering quote results:** Requested bids from HEB, Jim Sysko, JAGA, CES and Pine Tree. Jim Sysko and HEB declined to bid. We received 3 bid packages back by the 3/30/16 deadline. Pine Tree: \$22,150.00, JAGA: \$27,500.00, CES: \$128,000.00. Pine Tree and JAGA were similar in the work detail. CES amount was high due to extensive Geo-Technical testing along the total length of road. Pine Tree payment schedule was lump sum and JAGA was a tiered payment schedule. Discussion: Selectmen Largess disclosed that he was friends with Joe Aloisio (JAGA) and that he had no financial gain from awarding a bid to Joe (JAGA). Both bids being similar, JAGA being local would be able to handle daily visits to job and would be available to handle any issues quickly as Pine Tree's presence would be weekly. Also any change orders issued to pine tree would add to total cost. Selectman Hanscom motioned to award job to JAGA, Selectman Largess second. Unanimously approved. Administrator Bernard asked for Board to allow the CEO and Administrator to negotiate terms and sign contract with JAGA. Selectmen agreed as long as there is no significant to current contract. Selectman Hanscom made motion and Selectman Largess second. Approved unanimously.

**Proposed updates to Personnel policy:** The Board discussed the proposed changes to the personnel policy. Vacation time for permanent employees: 6months: 1 week vacation, 1 year: 2 weeks, 3 years: 3 weeks and 7 years: 4 weeks. Board is authorized to use discretion of vacation time as a negotiation for new hire employment. Sick time will be changed to accrue at 4.25



hours per month, not to exceed 100 hours. Holidays that fall on a weekend, employees will be issued a floating holiday to be taken at another time. Exception for this year will be Monday, December 26<sup>th</sup>, town office will be closed. Wording in the policy that references "HR" department will be changed to Town Administrator. Selectmen Largess made motion to approve the changes and Selectman Hanscom second. Unanimously approved.

**Town Administrator:**

- Bank reconciliation for February for Board to sign.
- Town spending is in a mini-purchasing freeze until tax money starts coming in.
- The town's AARP application has been submitted.
- Furnaces in all municipal buildings have been cleaned.
- Notified board of various trainings to be attended by staff.

**CEO:**

- Issued 1 building permit and 1 shoreland permit to move a shed.
- report of downed trees on 3/21 on Greenbriar and Timberline. Issue was cleared.
- Salt purchasing from AVCOG has budgeted well. Saved \$543.00 from state prices.
- State bridge engineer requested info and specs on 2 bridges on Branch road. No word on why information is being requested.
- Pot holes filled on Sunday river road, Monkey Brook road and Valley View road.
- Received a few weight limit questions on posted roads. Possibly lift road posting on 4/18 or 4/20.
- Letter S Survey of boundary changes is complete and CEO will send to town attorney.
- Sent culvert requests into AVCOG.

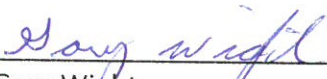
**Selectman:**

**Committees:** Road committee meeting 4/11/16 at 5pm. Mt Explorer meeting on 4/7/2016 at 9:30am. Cemetery committee no word on the boundary line issues.


**Next Meeting:** 4/19/2016 5pm Newry Town office

**Adjourn:** 6:25pm

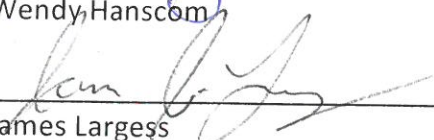
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 4-19-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 4/19/16

  
\_\_\_\_\_  
James Largess

Date: 4/19/16



Town of Newry Selectmen Meeting Minutes  
March 15, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Brooks Morton, Tama Drown, Gary Drown, Doug Webster, Steve Wight, Gabe Perkins, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 3/1/2016

**Adjustments to Agenda:** Review bank reconciliation & county tax bill

**Announcements:** none

**Public Comment:** Resident Gary Drown asked about a school board member on the cost sharing committee. Whitney Gray was going to be the rep from the school board. Brooks Morton announced that he was the new representative for the Aging Well committee.

**New Business:**

**Elect Chairman of the Board:** Selectman Largess made motion to elect Gary Wight. Selectman Hanscom second. Vote was unanimous.

**Cost Sharing committee:** Residents who expressed interest in being on the committee:  
-Jim Largess, Brooks Morton, Robert Lowell.

The Selectmen made their disclosures:

Selectman Largess made disclosure that his wife (Bonnie Largess) is on the School Board

Selectman Wight made disclosure that his wife (Gail Wight) works for SAD 44

Selectman Hanscom made disclosure that even though this vote does not affect her job, she disclosed that she works in the SAD 44 Superintendents office.

Selectman Wight made a motion to appoint Jim Largess to the committee, Selectman Hanscom second. Appointment passed with a vote of 2 (Jim abstaining).

After hearing discussion on appointment of the other member of committee. Selectman Hanscom made a motion to appoint Robert Lowell, Selectman Largess second. Appointment was voted unanimously.

**Unfinished Business:**

**Road Bond details:** Administrator Bernard asked if we should get 3 quotes from banks on interest rates/terms. CEO Bonney mentioned he would like to get an engineer involved in the road work. So it was decided to get 3 quotes from engineers first and bring to next meeting.

**Heart and Soul Resolution:** Representatives from the Heart and Soul committee attended meeting and clarified that the town does not need to create a new comprehensive plan. They ask towns to support the initiative by having a representative or small monetary benefit. The task of the heart & soul initiative is to find out what communities need and find ways to make it happen. Selectman Hanscom made a motion to support the initiative and selectman Largess second. Passed unianoumously.

**Letter from Laura Lowell:** Assistant clerk Lowell wrote a letter to Selectmen asking for her vacation time to be reinstated. (Last year it was discovered that part-time employees did not receive vacation compensation) She had been allotted 3 weeks of 20 –hour pay. Selectmen did not realize that this had happened and agreed to change the policy. They also are looking to look at other personnel policy changes to vacation time accrual, holiday-floaters, etc. The Board asked for Administrator Bernard to draft some possible changes for them to review.

**Town Administrator:**

-Head of Tide Cemetery land abutter called the office and would like to walk the property line with someone from cemetery committee. Robert Lowell from cemetery committee was in contact with him.

**CEO:**

- No permits were granted last week.
- Fielded a call requesting to bring a heavy piece of equipment on the posted section of the Sunday river road to bury a horse. Request was granted by a road commissioner.
- Potholes on branch road were filled with crusher dust due to a freeze up on the cold patch equipment.
- Road committee meeting is scheduled for Monday March 21<sup>st</sup>.

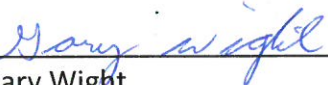
**Selectman:** noted that we needed to look at who needed reappointments at the next meeting. They noted that town meeting went well.

**Committees:** none

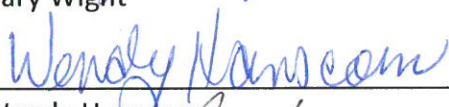
**Next Meeting:** 4/5/2016 5pm Newry Town office

**Adjourn:** 6:30pm

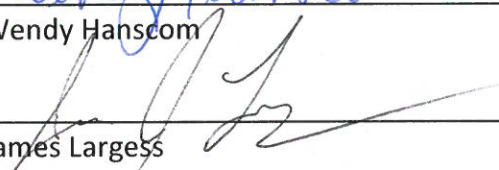
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 4-5-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 4/5/16

  
\_\_\_\_\_  
James Largess

Date: 4/5/16



Town of Newry Selectmen Meeting Minutes  
February 23, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Brooks Morton, Bob Lowell, Alision Aliosio, Tama Drown, Gary Drown, Doug Webster, Tink Conkright, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** No minutes available to approve

**Adjustments to Agenda:**

**Announcements:**

**Public Comment:** Resident Brooks Morton read a statement (attached to these minutes) regarding possible appearance of a conflict of interest regarding the Newry Withdrawal committee warrant article with a vote by Selectman Wendy Hanscom on 2/2/2016. (Selectmen Hanscom is employed by SAD 44) He cited 3 different areas of conflict and quoted from Title 30A section 2605. Administrator Bernard asked what he was charging Selectmen Hanscom with. He stated he was not charging her with anything, but stating his opinion and again stating law. Again, she asked what the charge was as he was citing law. After a discussion and rereading the attorney's advice on conflict of interest; No action will be taken. The vote on 2/2/2016 was to create the language for the warrant article to go to voters in June 2016 and Selectmen Hanscom had disclosed her employment with SAD 44 prior to vote. She took the steps that were advised by attorney Dan Stockford in October 2014. (see attached).

**New Business:**

- **Review third party requests for warrant:** The Board reviewed the third party requests for town meeting warrant. A discussion ensued on breaking out the Mountain Explorer request as a separate article due to the amount they are requesting. It was discussed that even though it is lumped in with the other, it can be discussed and amount modified. Resident Tama Drown requested to go on public record that she would like to see it as a separate article, "even though Jim (Selectman largess) doesn't want it to be." (*Selectman Largess did not state that he did not want a separate article, he said that "from a Selectman stand-point he didn't think it needed to be because it could be discussed and amended separately"*)
- **Review Warrant articles and approve Town Meeting warrant:**
  - Warrant article for Time Warner Franchise money to go to WHAT tv. Article can be amended if voters wish for different amounts.
  - Add "legal housekeeping" item article for to waive automatic foreclosures on Quarter-shares.
  - Adjust road articles to be together to see if voters are "interested" in a road bond and the next article would "authorize" Selectmen to get the road bond.
  - Veterans memorial amount article: \$10,000.00
  - Carry forwards are listed



- Cemetery amount increased to \$16654.00
- Reduce amount from Unappropriated Surplus to offset taxes to \$75,000.00. (Due to cash flow issue in May/June we need to start decreasing this amount going forward)
- Change article to approve 2% discount to "not recommend" and discuss at Town Meeting. To offer the discount costs us roughly \$52,000.00 a year.

Selectman Hanscom motioned to accept warrant with proposed changes, Selectman Largess second. Unanimous.

**Town Administrator:** none

**CEO:** none

**Selectman:** none

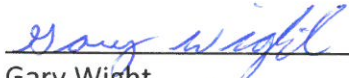
**Committees:**

Virgil "Tink" Conkright just wanted clarify that he would be willing to be Sexton if the position was offered.

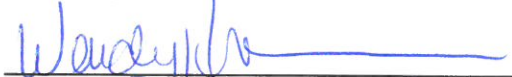
**Next Meeting:** 3/1/2016 5pm Newry Town office

**Adjourn:** 6:45pm

Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 3-1-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 3/1/16

  
\_\_\_\_\_  
James Largess

Date: 3/1/16



2/23/2016

To the Town of Newry Selectman;

In order to maintain the public's confidence in this board's work please consider the following.

It appears there was a conflict of competing interests when Selectman Wendy Hanscom voted on the Newry withdrawal committee warrant article.

The test to determine if a conflict of interest existed was not as simple as it was presented at the Feb 2, meeting.

The person who has been deemed to have a conflict of interest is not the person who decides.

The legal provisions governing conflict of interest are designed to prevent a municipal official from voting in favor of his or her self interests at the expense of the broader public interests. The citizens that elected them.

A Selectman is elected to serve the interests of the residents in the Town that elected them. The mere nature of the oath of office indicates the higher calling an elected official is expected to uphold.

To put aside one's self interests in order to serve the interests of others.

Selectman Hanscom works in the administrative office of the school district that the Town of Newry is engaged in a legal dispute with.

Part of that job requires attendance at all sad#44 school board meetings with the responsibility in producing the minutes.

The implications that a successful Newry withdrawal effort could impact that job cannot be denied.

The requirement to submit to the Superintendent's view point as an employee appears to be stronger than the conflicting interests that was demonstrated by the majority vote of the Newry withdrawal committee's recommendations. This is a conflict of competing interests.

**No one can serve two masters; for a person will either hate the one and love the other, or be devoted to the one and despise the other. You cannot serve both.**

In a sense, all issues regarding governmental **ethics** boil down to the situation of the municipal official being motivated by **conflicting or competing interests**.



Title 30A Sec 2605 and case law define when an official will be presumed to be "self interested" while performing a particular governmental action. There are three conflict rules.

Business interest      \*Personal Financial Interests      \*Appearance of impropriety

The law does not entitle the one deemed to have a conflict to ultimately decide if a conflict does or does not exist.

In a case when a business interest is involved the law is clear and decisive.

In a case when personal financial interests are involved both law and common law come into play and the remaining Selectmen decide if a conflict exists.

In a case when the appearance of impropriety exists it is a matter of the perception from the community at large that determines the conflict.

Because of these circumstances the appearance of a conflict is clear. I believe that Wendy Hanscom is disqualified from any further actions as regards to issues involving SAD#44 withdrawal or the cost sharing formula, or appointments to the cost sharing formulae committee.

Legal advice and precedence has already been set by this board 1.5 years ago when appointing members to serve on the withdrawal committee.

Moving forward I would request that proper procedures and protocol be adhered to with all necessary declarations duly recorded by the Town Clerk.

In order to maintain and uphold the confidence in this select boards work please consider the fact that from the publics viewpoint there appears to be a conflict of competing interests.

With sincere respect. Brooks Morton

references.... MMA elected officials manual... Town of Newry Bylaws..... Mathew 6:24.... title one MSRA 2605





Town of Newry Special Selectmen Meeting Minutes  
Appointment of Selectman to School Withdrawal Committee  
October 27, 2014 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight , Brooks Morton, Wendy Hanscom

**Others present:** Loretta Powers, Charlie Bean, Bob Lowell, Tama Drown, Gary Drown, Heather Vail, Jim Sysko, Rob James, Alison Aloisio, Kelly Scott (scribe)

**Signing of Warrants:** none

**Approval of meeting minutes:** None

**Announcements:** None

**New Business:**

**Appointment of Selectman to School Withdrawal Committee:**

- Selectman Hanscom read aloud the email from Attorney Dan Stockford referencing the questions that were posed as the result of the meeting held on October 21, 2014. Findings were as follows:

“The selectperson who works in the SAD 44 administration office should not serve on the Withdrawal Committee. Because she reports to the Superintendent, and ultimately the School Board, of SAD 44, and the Withdrawal Committee will be negotiating a withdrawal agreement with the SAD 44 School Board, with the negotiating team for SAD 44 to be led by her boss, the Superintendent, I believe this is a conflict of interest that disqualifies her from serving on the Withdrawal Committee. In regard to whether she can vote on which of the other selectmen will serve on the Withdrawal Committee, her employment by SAD 44 creates an appearance of a conflict of interest. Section 2605 of Title 30-A provides that “[e]very municipal and county official shall attempt to avoid the appearance of a conflict of interest by disclosure or by abstention.” Therefore, she may address the appearance of a conflict of interest by either (1) abstaining from voting on the appointment of a representative on the Withdrawal Committee, or (2) disclosing her employment by SAD 44 prior to voting on the appointment of a representative on the Withdrawal Committee. Similarly, the fact that one selectperson's wife is employed by SAD 44 also creates a potential appearance of a conflict of interest. As with the other selectperson, this selectperson may address the appearance of a conflict of interest by either (1) abstaining from voting on the appointment of a representative on the Withdrawal Committee, or (2) disclosing his wife's employment by SAD 44 prior to voting on the appointment of a representative on the Withdrawal Committee. If the selectperson whose term expires in March, 2015 is appointed to the Withdrawal Committee and does not run again or is not reelected to the Board of Selectmen, his or her service on the Withdrawal Committee would end on the date they leave the Board of Selectmen. Under 20-A M.R.S. Sec. 1466, the Board of Selectmen would then need to appoint a replacement representative on the Withdrawal Committee.”

“The fact that a member of the Board of Selectmen signed the petition would not disqualify that member from serving on the Withdrawal Committee. The mission of the Committee will be to negotiate a Withdrawal Agreement with terms of withdrawal that the Committee believes are in the best interest of the Town, for submission to voters of the Town at a referendum. The fact that someone signed the petition does not conflict with that mission. And yes, you are correct that as long as the two selectmen who have employment connections to the school district state so before nominations and voting, it is permissible for them to make nominations and vote on the representative. The statute leaves it up to the conscience of the individual Board member to decide whether the appearance of a conflict of interest is most appropriately addressed through disclosure or through abstention.”



- Selectman Hanscom disclosed that she works in SAD 44 office currently paid by a Federal grant.
- Selectman Wight disclosed that his wife was employed by SAD 44.
- Selectman Hanscom nominated Selectman Wight. Selectman Morton would not second the nomination. Discussion was held between the selectmen about not being able to second their own motion. It was concluded that they could/should not do that.
- There were no other nominations on the floor.
- Board received various public comments.
- Selectman Morton stated he was the only officer that would not have any appearance of conflict.
- Selectman Wight nominated Selectman Morton. Selectman Hanscom withdrew her nomination of Selectman Wight and seconded Wight's motion. Passed unanimously.
- Selectman Hanscom (addressing a question from resident) confirmed that the letter that was drafted to SAD 44 Superintendent regarding formula fund changing was signed and sent. The School board will be meeting in November regarding that mater.

**Next Meeting:** Monday November 3, 2014 at 5:00pm Town Office

**Adjourn:** 5:30pm

Minutes Approved By:

\_\_\_\_\_  
Wendy Hanscom

Date: \_\_\_\_\_

\_\_\_\_\_  
Gary Wight

Date: \_\_\_\_\_

\_\_\_\_\_  
Brooks Morton

Date: \_\_\_\_\_



Town of Newry Selectmen Meeting Minutes  
March 1, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Brooks Morton, Tama Drown, Gary Drown Matt Daigle, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 2/9/2016 and 2/23/2016

**Adjustments to Agenda:** Heart & Soul Meeting update.

**Announcements:** none

**Public Comment:** none

**New Business:**

**Appointment of New Med-Care Rep.:** Selectmen unanimously appointed resident Laura Lowell as the Newry Rep for Med-Care Board.

**Windy Valley Snowmobile Club request:** The WVSC asked if they could place a bottle/can return shed at the grange hall to collect donations. Selectmen approved the request as long as it is an appropriate looking structure and that if it is keep clean.

**Unfinished Business:**

**Security System Quotes:** The only quote the Town received was from Great Falls Security System. The cost is \$1395.00 for the system & \$240.00 a year to connect to dispatch. There was an optional \$165.00 for a cellular communicator is phone lines go down. Board opted not to go with the communicator and revisit in a year if that seemed to be an issue. The Selectmen voted unanimously to purchase the system.

The Selectmen authorized Town Administrator Bernard to enter into a contract with Great Falls.

**Town Administrator:**

~Gave update on the Heart & Soul meeting she attended. Selectmen would like for a Representative from the committee to attend for more information.

~Received responses from some abutters of the cemetery land issues. 1 Abutter had no issues. No response from another and 1 abutter to the New Powers cemetery did come in with his survey that contradicts ours. He was going to have the person who did his survey look at the towns.

~AVCOG is going out with RFP's for the culverts.

~Will attend meeting on 3/10 for AARP with transportation being the topic.

~Will attend Manager interface meeting in Bangor on March 29<sup>th</sup>.

**CEO:**

~Went over pavement plan – see attached to minutes



~Fielded complaint that large rocks were on the sand on roads. Contractor had a rock screen mishap & is now corrected.

~The rain didn't cause large issues. Small issue with snow not being winged back enough to allow appropriate drainage.

~DEP culvert grants are available again this year. CEO will request.

~1 building permit for Peaks Village

~Fielded a call from Starwood resident regarding zoning setbacks preventing him from building a garage. He told him that he could go to board of appeals or petition to change the UDRO.

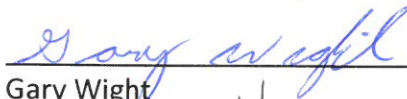
**Selectman:** none

**Committees:** none

**Next Meeting:** 3/15/2016 5pm Newry Town office

**Adjourn:** 5:45pm

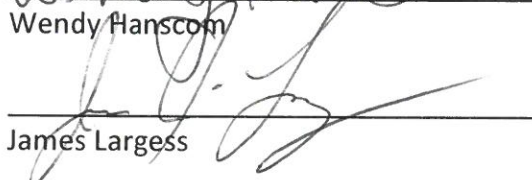
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 3/15-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 3/15/16

  
\_\_\_\_\_  
James Largess

Date: 3/15/16





## Pavement Plan

2/24/2016

Year	Road	Road Section	Treatment	Cost \$	Yearly Cost \$ Total
2013	Lone Pine Rd.	All	R&P	69,350	214,000
	Sunday River Rd.	Skiway Rd to Monkey Brk. Rd.	3/4" S, 1"P	144,500	
2014	Skiway Rd.	All	3/4" S, 1"P	180,100	180,100
2015	Sunday River Rd.	Letter S Area	Reconstructed	296,800	296,800
2016	Sunday River Rd.	Monkey Brk. Rd. to Letter S	R&P 22" Wide	670,000	670,000
	Monkey Brook Rd.	All with Hump repair	3/4" S, 1"P	74,000	
2017	Valley View Dr.	All with Hump repair	3/4" S, 1"P	63,000	173,000
	Lone Pine Rd.	All	1" P	36,000	
2018	Timberline Dr.	All	FWVDS,DCS	55,000	166,250
	Greenbriar Dr.	All	FWVDS, SCS	28,500	
	Mill Hill Rd.	All	FWVDS, DCS	14,700	
	Deer Run Rd.	All	SCS	3,100	
	Mtn. View Rd.	All	SCS	6,750	
	Roderick Rd.	All	SCS	8,300	
	Branch Rd.	All	SCS	38,500	
	Wheeler Rd.	All	SCS	11,400	
2019	Sunday River Rd.	Skiway Rd to Monkey Brk. Rd.	1" P	72,000	175,500
	Skiway Rd.	All	1" P	68,500	
	S.R.Rd. Firestation	All	1" P	16,000	
	Town Office/ FS	All	1" P	19,000	
2020	Sunday River Rd.	Monkey Brk. Rd. to Gravel	1" P	170,000	170,000
2021	Monkey Brook Rd.	All	1/2" S, 1" P	74,000	173,000
	Valley View Dr.	All	1/2" S, 1" P	63,000	
	Lone Pine Rd.	All	1" P	36,000	
2022	Timberline Dr.	All	VDS,DCS	55,000	166,250
	Greenbriar Dr.	All	VDS, SCS	28,500	
	Mill Hill Rd.	All	VDS, DCS	14,700	
	Deer Run Rd.	All	SCS	3,100	
	Mtn View Rd.	All	SCS	6,750	
	Roderick Rd.	All	SCS	8,300	
	Branch Rd.	All	SCS	38,500	
	Wheeler Rd.	All	SCS	11,400	
2023	Grange Hall		1" P	19,000	

R= Reclaim Existing Pavement, P= Pave Hot Mix Asphalt

S = Shim with Hot Mix Asphalt, VDS = Variable Depth Shim with Hot Mix Asphalt

FWVDS = Full Width Variable Depth Shim with Hot Mix Asphalt

SCS = Single Chip Seal, DCS = Double Chip Seal



## **How is a Chip Seal Pavement Surface different from Hot Mix Asphalt Pavement Surface?**

The difference is in the construction method. Hot Mix Asphalt pavement is produced by heating liquid asphalt emulsion and mixing it with aggregate, with the mix then spread and compacted to form a durable road structure and riding surface. Chip Sealing uses the same ingredients as Hot Mix Asphalt paving, but the construction method is different. With chip seals, a thin film of heated asphalt liquid emulsion is sprayed on the road surface, followed by the placement of small aggregate ("chips"). The chips are then compacted to orient the chips for maximum adherence to the asphalt, and excess chip is swept from the surface. The ingredients of hot mix asphalt and chip seals are the same; only the construction methods are different.

## **Why Use Chip Seals?**

1. Chip seals provide the opportunity to maintain the roads for very low cost.
2. A single layer chip seal is about one fourth to one fifth the cost of a conventional asphalt overlay.
3. By extending the time between asphalt overlays, chip seals result in lower costs over the long term.
4. By placing a chip seal sooner than an asphalt overlay would be placed, the traveling public benefits from roads maintained in better condition.
5. Chip Seals eliminate the need to crack seal.
6. Chip seals enhance safety by providing good skid resistance.
7. Chip seals provide an effective moisture barrier for the underlying pavement against water intrusion by sealing cracks in the pavement.
8. Chip seals prevent deterioration of the asphalt surface from the effects of aging and oxidation due to water and sun.
9. Newry has successfully used chip seals in past years to maintain Town Roads.
10. Chip seals are used only on low traffic routes, less than 2500 vehicles per day.
11. Chip seals virtually eliminate black ice.
12. In hot weather, chip seals re-seal cracks by flowing back together.

## **How Are Chip Seals Placed?**

The road surface is properly cleaned of debris and any holes patched or surface profiles shimmed with Hot Mix Asphalt. An asphalt distributor truck starts by spraying each lane with hot liquid asphalt emulsion to assure an even application. The liquid asphalt emulsion used is applied at a temperature between 150 and 185 degrees Fahrenheit. A chip spreader follows applying the chips atop the hot liquid asphalt. The asphalt must be fluid so the rock will be embedded by the displacement of the asphalt. The chips are an aggregate crushed to a special specification for size and cleanliness. A rubber-tired roller is used to set the chip into the liquid asphalt. Rolling orients the flat sides of the chip down and produces a tighter chip seal. It takes two to four passes of the roller to set the chip. Sweeping is done at the completion of the chip seal process to remove surplus chip from the surface. The new surface can be driven on almost immediately, slow speeds are prudent. Due to the loose chip, motorcyclists and bicyclists should use extreme caution and consider using alternative routes until the road surface stabilizes. The roadway surface will improve over several weeks as the surface stabilizes, resulting in a strong, durable road surface. Avoid contact with the liquid asphalt emulsion during a chip seal project.



Town of Newry Selectmen Meeting Minutes  
February 9, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Brooks Morton, Bob Lowell, Alision Aliosio, Charlie Bean, Bruce Pierce, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 2/2/2016

**Adjustments to Agenda:** Age Friendly Letter and Ballot Clerk Appointments

**Announcements:** None

**Public Comment:** None

**New Business:**

- **Ballot Clerks:** Board approve appointment of Ballot Clerks, Kelly Scott (U), Joyce Roma (D), Laura Lowell (R) and Mandy Berry (D)
- **Age-Friendly Community:** Selectmen signed letter stating support for the Age-Friendly Community initiative.

**Unfinished Business**

- **MSAD #44 letter:** Selectmen signed letter to MSAD 44 school board, stating that town will hold vote in June to decide if town will stop the withdrawal process, if funding formula work begins.
- **Cemetery Boundary disputes:**
  - Town attorney advises to send notice to cemetery land abutters.
  - Warrant article to authorize Selectmen to be able to do real estate swap for land and also advises to make language broad so that Selectmen may be authorized in future to transact any future cemetery issues.
- **Security system upgrade quotes:** Received quote from Great Falls Security Co. and waiting for quote from MacGregor.
- **Outstanding budget items:**
  - Assessors: Overage in 2015 up to \$8600
  - Cemetery: Carry Forward remainder from 2015 making total for 2016 \$12654.00
  - Boards: Overage in 2015 on Planning Board up to \$12500
  - Contingency: discussion on what contingency should be for. Decided to keep purpose and amount the same.
  - Grange Hall: budget \$4400 for insulation and separate the electrical costs in budget.
  - Highways: Contracted price already set. Carry forward leftover amount from summer 2015 to complete various work in summer 2016.
  - Municipal building: no major projects, budget \$5000 for building and up electricity to \$2000 due to overage in 2015
  - Street Lights: up budget to \$1500 due to overage in 2015



Tax Maps: Didn't budget for tax maps in 2015. Budgeted \$1255 for 2016  
Fire Department: Make warrant article to take money out of forest fire account to complete repairs on Forestry truck of \$7500. Decided to not fund the Forestry account this year and put the \$2000 we usually fund to add to fire department budget.

• **Town Administrator:**

Research on Insurance costs: Administrator Bernard gave the Board information regarding total costs to town for family/dependent insurance coverage.

It was approved by the Board to continue to pay 100% for single coverage and 85% for dependent coverage.

(THIS DEPUTY CLERK SAYS THANK YOU, THANK YOU, THANK YOU!)

**CEO:**

-Updated board on estimates for proposed Sunday River road work with chip seal prices. As well as relaying public comments of adding a "pedestrians ahead" sign before covered bridge and replacing only existing guard rails with wooden posts (which are on the road bridge next to covered bridge) as opposed to adding new ones.

-relayed statement from property owner on Sunday River road concerned about road work altering character of the road.

**Selectman:**

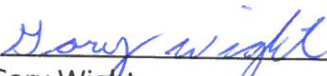
**Committees:** Planning Board member Brooks Morton relayed a thank you for the purchase of a camera that would allow video conferencing capability for the town.

Road committee meeting will be held on 2/22/2016 at 5pm


**Next Meeting:** 2/23/2016 5pm Newry Town office

**Adjourn:** 7:00pm

Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 3-1-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 3-1-16

  
\_\_\_\_\_  
James Largess

Date: 3/1/16





Town of Newry Selectmen Meeting Minutes  
February 2, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Brooks Morton, Bob Lowell, Alision Aliosio, Doug Webster, Jim Sysko, Amy Bernard, Dave Bonney

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 1/19/2016

**Adjustments to Agenda:** None

**Announcements:** None

**Public Comment:**

**New Business:**

- **Rotary Liquor License:** 1 day fundraiser event at the Sunday River Inn. Signed & approved.
- **Request to appoint 2 members from Newry to MT Explorer Committee:** Administrator Bernard met with Western Maine Transportation. They are looking for more representation from Newry and Bethel on the Board. Newry currently only has 1 member, Brad Jerome. Bernard volunteered and CEO Bonney volunteered to serve. Duly appointed by Board.

**Unfinished Business**

- **Discussion of MSAD 44 request to stop withdrawal process:** A fairly lengthy discussion ensued on this topic. The NWC is in agreement for a pause of the withdrawal process as opposed to ending it. Selectman Largess expressed that he would like to see the voters be able to vote on something, rather than decisions by select board and SAD 44. The school board recently voted to start a committee for a funding formula change if Newry voted to stop withdrawal process. Board is reluctant to stop or pause process until they are ensured that the formula change work begins. (note: to change cost sharing it needs to be voted on regionally, a vote with 2 options will only require a majority vote by all towns combined. If you offer a 3<sup>rd</sup> option it would require the majority vote by each town individually). After a discussion of several different options/scenarios. It was decided that we do not have time to put it to vote on March 7<sup>th</sup> (need 45 day prior to vote) Board would also like to see the school board begin the funding formula work before an official vote to end the process would take place. Selectman Largess made a motion to move a warrant article to the June (primary election day) ballot stating: "To see if the voters of Newry want to stop the withdrawal process" Motion was seconded by Chairman Gary Wight. The vote was unanimous (Selectman Hanscom disclosed her employment with SAD 44 before voting).
- **Insurance:** Administrator Bernard did some research on salaries and insurance costs at other towns, in an effort to keep the towns rates competitive. She created a spreadsheet showing cost comparisons. It was discussed and deemed that the town



could be more in-line with other municipalities by offsetting family insurance costs. Administrator Bernard will work up the numbers showing 100%, 90/10 and 80/20 for budget. Currently Town Administrator and Deputy Clerk carry child and or family coverage and pay 100% of that cost.

- **Budget:** Administrator Bernard handed the Board her 2016 Budget narrative, with her recommendations on certain line items and details on 2015 overages. She has recommended breaking down the "Misc" category to be more detailed. Added a line item for out-sourcing tax bills. Discussed increases for staff, which she and deputy clerk would "opt out" for an increase if Town would pick up insurance costs. Funding for capital improvement account can remain at the yearly \$150,000.00 per audit numbers.
- **Town Meeting hours:** Board set polling hours for first part of Town meeting on Monday March 7<sup>th</sup> to be 8am to 8pm.

- **Town Administrator:**

~Received tonnage report from OCRR.

~Received audit from RHR. Will go over at next meeting.

~We received information on the Radar Speed Trailer program. It is a lottery program and we will apply for it.

~CMP replaced a power pole on the Monkey Brook road.

~We should be receiving a quote soon from AllState chip/sealing for chip/seal on roads in effort to save on paving costs.

~Great Falls security came to look at security system to add police monitoring. We also heard back from MacGregor Electric who will also give quote for monitoring. Should receive soon.

~Anita Clark has resigned as Newry Med-Care rep. Looking for resident to volunteer. Pay is \$75 a meeting plus mileage. We will put the word out to residents.

**CEO:** Citizen on Lone Pine road inquired about erecting a speed limit sign on the road. Road would require a road survey done by ME DOT. Board agreed for CEO to call state for survey to be done.

~Due to warm temps, CEO inquired about posting roads. It was agreed to post town roads except for Skiway and Sunday River road to Monkey Brook (due to buses and delivery trucks needed by the businesses along the roads) Road postings have a temperature clause that heavy loads can pass if temp below 32 degrees.

~No permits issued this week.

~Oxford County EMA meeting, CEO can obtain "GETS" cards which would enable a town official to make a land line call in event of phone line jam-up. Not cost for card unless used.

Also, per meeting CEO will be working on redoing the towns Hazard Mitigation plan.

**Selectman:** Selectman Largess said he would be available for week of 2/16 if needed, due to his mother's surgery being rescheduled.

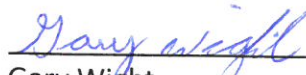


**Committees:** Administrator Bernard reported that we have not heard back from Town attorney regarding language for land swap on Head-of-tides cemetery.

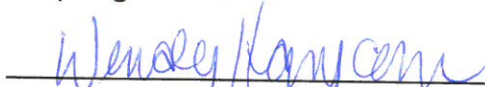
**Next Meeting:** 2/9/2016 5pm Newry Town office

**Adjourn:** 7:15pm


Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 2-9-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 2/9/16

  
\_\_\_\_\_  
James Largess

Date: 2/9/16



Town of Newry Selectmen Meeting Minutes  
January 19, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Brooks Morton, Bob Lowell, Alision Aliosio, Doug Webster, Jim Sysko, Amy Call, Fred Call, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** All signed

**Approval of meeting minutes:** Approved minutes from 1/5/2016

**Adjustments to Agenda:** None

**Announcements:** Noe

**Public Comment:** Resident Amy Call asked when it would be a good time to comment on a road issue. Chairman Wight responded during the road section of agenda. During roads the Call's were concerned that Cross Excavation was plowing the extension of Mountain View road thinking it was a town road. The Call's wanted to make sure that he was aware that it was a private road and that the owner should be paying.

**New Business:**

- **AVCOG Executive Committee Appointment:** AVCOG asked for Newry to appoint someone to the Executive committee. Administrator Bernard has served before and is willing to again. Board unanimously appointed Bernard.
- **Request for meeting with other MSAD 44 Town regarding school funding:** Selectman Largess asked rest of the Board how they would feel about hosting an informal meeting with area Town Managers to talk about the towns moving into talks regarding the school funding formula change. The current withdrawal process seems to be at an impasse. The conversation would be focused on asking the town managers to talk to their school board directors to vote for a funding formula committee to be formed. After discussion regarding the current process and then how to move on, it was decided due to Hanscom's employment for SAD and then Wight's affiliation with the NWC committee, that Largess and Town administrator Bernard should attend the informal meeting. After Hanscom formally disclosed that she works for the SAD, the vote to initiate the meeting was unanimous.

**Unfinished Business**

- **Budget Items (Sunday River road, salaries and insurance):** The decision that needs to go to voters is to reconstruct the Sunday River road "piece-meal" or do the whole road. Bernard researched some Government loan interest rates, 2.96% 5yr, 3.11% 6yr and 3.24% 7yr. On \$850,000.00 payment would be \$200,000.00 a year. Or, raising taxes by a MIL equals \$424,000 a year. We can make an article for the town meeting warrant that could be amended either way.  
Salaries/Insurance: Bernard did some research on area towns' salaries and insurance compensation for employees to see where we can justify increases as well as factoring performance evaluation merits. She will look into this further.

- **Committee Updates:** Administrator Bernard advised that committees should inform her or Board of any items that could be deemed sensitive, so that they can make a decision of whether or not to bring it up in public first. If there is a question of legality of any issue, use caution and notify.
- **Fiscal year change:** She will look into this further. Bernard emailed the Board a packet of information on the fiscal year change. Process would be to make an advisory warrant article for voters on a fiscal year change for 2017-2018. We would do a 6month budget at beginning 2017. We would do 2 town meetings commit taxes in April and then again in June.
- **December Bank Reconciliation:** Board signed and approved.
- **Roads:** CEO mailed a letter to George Kelly regarding the extension of the Mountain View road not meeting specifications for town to vote on taking it as a town road.
  - ~CEO fielded calls regarding rain runoff, icy road complaint on Monkey Brook, S.R. Fire station head in disrepair due to plowing issue and plowing issue at grange.
  - ~2<sup>nd</sup> road salt order has been placed.
  - ~Cross removed snow off bridges.
  - ~Points North still doing work on Letter S survey. He ran into some family issues, so work was delayed.
  - ~Met with AllState Material and will be receiving quotes on chip seal w/ shim as it could result in lower cost on roads.
  - ~Spoke with Bill Hammill, who expressed concern about the possible road widening and impact on any trees.
- **Veterans Memorial:** Still work in process. We need to place a warrant article to start raising money for the project.
- **Tri-Transfer:** Unsure of amount to budget for Transfer station operating costs. Bethel Town manager is looking for a meeting with OCRR.

**Town Administrator:**

~Reported that she has meetings with Bethel thru the MMA Health Trust and meeting with Dr. Murphy about school budgets.

~Called Efficiency Maine for an electrical audit for the Sunday River Fire Station. After many attempts to replace light bulbs and unplug old appliances, the electric bill is still very higher.

~We received a letter from the Education Commissioner extending the NWC deadline to 2/29/2016.

**CEO:** Issued 1 building permit/w septic and 1 plumbing permit.

~EMA management meeting this weekend.

~reported that there was a total loss fire in Riley over the weekend and a chimney fire at the Jordan (no damage) and fire call at Rockin' Roasting Café (no damage).

**Selectman:** (summarized in new business)



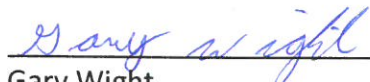
**Committees:**

Cemetery Committee: Received survey info from the surveyor. He has identified the square footage for a possible land swap at Head of Tide. Town will contact Abutter to see if they are agreeable and then have attorney draft. Issue on New Powers cemetery, it was found that they oldest deed is 1955. No abutter surveys have been recorded. Bernard will touch base with attorney to find out if we need to do anything before recording the survey.

**Next Meeting:** 01/19/2016 5pm Newry Town office

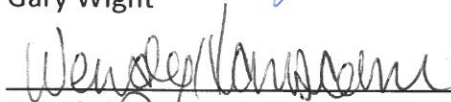
**Adjourn:** 6:35pm

Minutes Approved By:

  
\_\_\_\_\_


Gary Wight

Date: 2-2-16

  
\_\_\_\_\_

Wendy Hanscom

Date: 2/2/16

  
\_\_\_\_\_

James Largess

Date: 2/2/16



Town of Newry Selectmen Meeting Minutes  
January 5, 2016 5:00pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Gary Drown, Tama Drown, Brooks Morton, Bob Lowell, Alision Aliosio, Doug Webster, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** 3

**Approval of meeting minutes:** Approved minutes from 12/15/2015

**Adjustments to Agenda:** Appointment of a MOSES agent and 2016 Budget

**Announcements:** Selectman Hanscom gave admin rights to the town's facebook page to Amy and Kelly.

**Public Comment:**

**New Business:**

- **Welcome Amy Bernard/2016 Budget talk:** Board welcomed Amy to her first official meeting. Amy has been looking at the 2016 budget. Discussed with the Board some options to moving to a Fiscal year, which has been discussed in the past. Options could include forming a 6month budget, 2 town meetings and commit taxes twice. Or form 18month budget commit once with one town meeting. She will contact MMA to get details on the scenarios.

**Unfinished Business**

- **MT. View Road:** CEO Dave Bonney informed George Kelly the items that need to be addressed in order for the request of the town acquiring the road. The Selectmen had agreed at the prior meeting to put the road request on the town meeting warrant, but CEO/Planning Board found that according to town ordinance there is more work that needs to be complete before the road is up to town specs. A letter will be sent to Mr. Kelly explaining this.
- **Appointments:** The Board unanimously appointed Amy Bernard as Treasurer, Tax Collector, Town Clerk and Register of Voters. The Board also unanimously appointed Kelly Scott as MOSES agent.
- **Roads:** Working on Sunday River road details, we know what needs to be done... just need to figure what route to take and how it is to be funded.
- **Veterans Memorial:** No new developments.
- **Tri-Town Transfer:** Credit card machine is up and running at transfer station.
- 

**Town Administrator:**

~Received a check from Oxford County for fire coverage in Riley/Grafton.

~Attending the Heart & Soul informational meeting in Bethel on January 7<sup>th</sup> at 8:30am.

~Amy discussed possibly regionalizing with area towns on fuel costs.

~Received a thank you card from the Eddy School for scholarship money.



**CEO:** Issued 1 Building permit for single family dwelling at the Peaks.

**Selectman:**

**Committees:**

Bob Lowell (Cemetery Committee) presented some survey issues at the New Powers Cemetery and Head of the Tide Cemetery. New Powers survey shows a smaller lot than our boundary lines show. Town will search the registry for any surveys recorded by the abutters. According to Administrator Bernard, if there are no other conflicting surveys by the abutters, if we record ours it would take precedent. Head of the Tide issue is boundary lines are off and shows a few decedents are buried on abutters land. This could be corrected by possibly doing a property swap with the abutter. We will have the surveyor figure a land swap that would be agreeable to all parties. Bob and Brooks have been out to the cemeteries taking pictures of headstones and lot layouts to proceed with the binders.

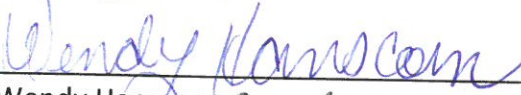
**Next Meeting:** 01/19/2016 5pm Newry Town office

**Adjourn:** 5:56pm

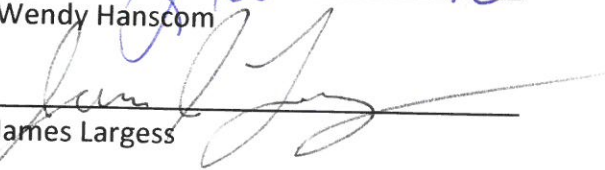
Minutes Approved By:

  
\_\_\_\_\_  
Gary Wight

Date: 1-18-16

  
\_\_\_\_\_  
Wendy Hanscom

Date: 1/19/16

  
\_\_\_\_\_  
James Largess

Date: \_\_\_\_\_

