

Town of Newry Selectmen Meeting Minutes
July 26, 2016 5:00pm @ Newry Town Office

Selectmen Present: Gary Wight, James Largess, Wendy Hanscom

Others present: Brooks Morton, Alision Aloisio, Amy Bernard, Dave Bonney, Tama Drown, Gary Drown, Matt Daigle and Kelly Scott

Signing of Warrants: All signed

Approval of meeting minutes: Approved minutes from 06/21/2016.

Adjustments to Agenda: None

Announcements: none

Public Comment: Resident Brooks Morton expressed his concerns of the unsafe parking situation at Step Falls. Asked Selectmen if they could talk to Mahoosuc Land Trust about it. Selectmen will send letter addressing the concern, but informed that they do not have the jurisdiction to force MLT to take action. Selectmen also will send letter to Oxford County Sheriff and local state representative about the traffic concerns.

New Business:

~MMA Executive Committee Ballot: Administrator Bernard handed out ballots to the Board if they wish to vote on candidates for the MMA Executive Committee.

~Abatement request R-9-11-1: Assessor made an error in adding a building on this property (there is not one). Assessor recommended Board approving abatement due to error. Selectman Largess made motion to approve and Selectman Hanscom seconded. Approved unanimously.

AYF Football donation: Representative from the Telstar AYF program stopped by to see if town would be willing to give a donation again this year. The donation last year was \$300. The program was asked last year to submit a 3rd party request letter so that the donation could be approved at Town Meeting, but they did not submit one. Selectmen approved to donate \$300 out of their discretionary fund, but with a letter that would state that any future donation request MUST be received prior to town meeting for voter approval.

Unfinished business: none

Town Administrator:

Tax Bills have gone out. However there was a glitch in the sending of the file to the outsourcing company, which did NOT calculate the 2% discount. Tax payers have been very good about calculating the 2%. We are sorry about this error, and will ensure it does not happen again.

Tri-Town Transfer Station: A change in policy has been initiated by the Bethel Select Board to no longer charge residents \$7 for their old mattresses. They have decided to charge businesses \$7 for mattresses and no longer charge residents.

Oxford County Regional Recycling has voted to dissolve, the process is a bit complicated but it should be brought to the voters for their approval at the November Election.

The deed for the Head of the Tide Cemetery has been signed and exquisite by all parties and sent to the registry of deeds to be filed.

Mr. Morton has asked about the tax maps being digitized. He is looking into costs associated with this and is planning to get back to the Town with that information. Administrator Bernard will email Sherm Small from NE Forestry Consultants for cost.

Mr. Peter Morton (Website developer) has expressed he is no long going to host the website for the Town, so we have created an account with Maine Hosting Solutions for this service. I have put out several inquiries to website vendors for quotes on an updated website that can be maintained in office.

Bond RFP is due back August 2, 2016, and should be ready to take action on our next meeting August 3rd.

Road Construction RFP for the Sunday River Rd is due back on Thursday 28, 2016, and will be on the August 3rd agenda.

Kelly Scott is attending the assessing school the week of August 1-5.

CEO: Building Permits Issued: One permit for foundation repair on Branch Road, one permit for foundation repair off Crosby Lane, one permit for setting a building off Sand Road, one permit for pole shed off Pond Road.

Plumbing Permits Issued: One permit for 67 water heaters at Brookside Condo's, one permit for bathroom installation off Bear River Road.

Subsurface Wastewater Disposal Permits issued: One permit for a multi-user system at Peaks Village.

Filled in for Bethel CEO while on vacation June 29 thru July 6, inspected 3 plumbing permits.

I was on vacation Jul 18 to 21, Bethel CEO filled in for me performing one septic inspection.

Received Road Bid Packages at Town Office July 5. Adds where placed in Bethel Citizen and Lewiston newspapers. Six packages have been dispersed, seven where taken last year. Bids are due noon August 1 and opened at that time. Selectboard award bid at August 3 meeting. Slope and drainage easements are being secured; Foster Tree Farm would like amendments, one being to include Public Liability Insurance of \$400,000. (This will be looked at by the town attorney). The Black Bear Inn would like an additional tree removed and placed adjacent Sunday River at bank stabilization site. Joe Aloisio has issued addendum to Bid Package for the work at Black Bear Inn

Contacted Grange Hall insulation contractor, C&C Insulation Peter Eichorn, he will call 2 weeks in advance of startup, honoring two year old price estimate.

Contacted Grange Hall repair work contractor, Steve Pellitier for interior wall repairs and paint, he hopes to have cost estimate in two weeks.

Contacted Cross Excavation to begin summer road maintenance.

Alan Fleet has begun mowing roadsides.

Dennis Fournier sealed the Grange Hall parking lot today, roads to be crack sealed soon hopes to be done this Thursday.

Contacted Lucas Stripping, hope to have roads stripped within next 3 weeks.

Response from Dennis Emidy at MeDOT concerning Lone Pine Road speed limit request. He suggests 30 MPH and he is forwarding that onto State Police and MeDot Commissioners for approval.

Speed Limit Trailer available after Sept. 17 will be going to Wales shortly after that date to pick it up for two weeks in Newry.

Road Signs will be ordered soon from White Signs.

AVCOG Road Salt bid was awarded to Eastern Salt Co. (same company as last year) for \$61.63/ ton, approximately \$6/ton less than last year.

Selectmen need to sign up for G402 course Sept 7, 6pm to 7 pm @ Woodstock Fire Dept. (another available class is in Fryeburg at Fire Station 6pm-8pm)

Newry adopted a Traffic Ordinance January 6, 1998. (This was just discovered recently, current staff was unaware that there was one). CEO will make copies for Board for next meeting.

Selectman: Selectmen Largess mentioned that he spoke with JAGJA Engineer Joe Aloisio and he mentioned that some of the trees to be removed may need to be taken down in pieces so that they do not adversely affect landowners property (if they are not willing for the tree to be felled as a whole).

Selectman Largess also spoke briefly about the Refunding committee. The committee will meet again in early August to re-vote on a motion that did not clearly reflect the agreement of 90/10 funding for 2 years and thereafter 85/15.

Committees: Brooks Morton spoke about the Age-Friendly initiative; they produce new brochures every 3 weeks to keep people informed. He has joined the transportation committee piece of the age-friendly group. They are tasked with finding someone to act a coordinator to facilitate transportation.

Town of Newry Selectmen Meeting Minutes
August 23, 2016 5:00pm @ Newry Town Office

Selectmen Present: Gary Wight, James Largess, Wendy Hanscom

Others present: Susan Hamill, Bill Hamill, Brooks Morton, Alision Aloisio, Liz Meisner, Bill Purdy
Amy Bernard, Dave Bonney and Kelly Scott

Signing of Warrants: None

Approval of meeting minutes: Approved minutes from 8/9/2016

Adjustments to Agenda: Slope Easements to sign

Announcements: Cemetery Committee received fence estimate for New Powers cemetery.

Public Comment:

New Business:

~**Grange Hall for Newry Craft Fair/Fall Festival:** Mandy Berry asked if the Newry Festival & Craft fair could be held at the Grange Hall again this year at no charge. (The festival raises money to be donated to the Newry Camp kid's scholarship fund) Selectmen approved the use of the grange at no charge unanimously.

~**Composting services to be added to Transfer Station:** At a recent Tri-Town Transfer Station meeting, it is being discussed to add composting services through Agri-Energy. This effort would save the towns money by removing the organics out of main-stream solid waste. They are looking at adding a structure to house the compost and will need to fund that, but are looking to see if this initiative would have support from the towns. Selectboard agreed that they would support such an initiative.

~**Abatements/Supplemental:** The Board reviewed 4 abatements and 1 supplemental tax bill. Assessor Bob Gingras recommended denying 3 abatements that were requested from 3 property owners who felt their properties were over assessed due to recent sales that have happened in their neighborhood. Bob had reviewed the properties, along with comparable assessments and spoke with the property owners. The Board signed the denied abatements. They approved 1 abatement and 1 supplemental tax bill for an office error on a recent sale.

~**Sunday River Cemetery parking location:** The Board discussed the current design for parking at the Sunday River Cemetery (due to the road construction) They discussed the plan of deleting 3 culverts and installing a catch basin to make a parking more accessible due to the height of the road increasing. JAGJA felt that the price for the catch basin & gravel was a good price. The price difference between the 3 culverts versus the catch basin was only a couple thousand dollar difference. Property abutters Susan and Bill Hamill spoke to the parking issue. They presented an idea for parking that would keep the "country" character of the cemetery as well as possibly saving town money by utilizing the area where the granite wall is to add a parking space. The Board approved talking to JAGJA about this possible parking plan.

~**Email from resident Ken Hotopp:** Mr. Hotopp sent an email to the Town requesting a response from the Board regarding NWC actions with the envelope return address issue. The Board felt it was not very clear what it was he was requesting. So they agreed to send him the

written and recorded minutes from the meeting of 6/21/2016 when the matter was addressed with the committee chairman, Jim Sysko.

Cemetery Fence Estimate: The Cemetery committee received the estimate for installation of a granite posts & rope at the New Powers Cemetery. The estimate was \$9054.00. The money was already raised at town meeting. Selectman Wight made motion to allow Amy Bernard to sign the estimate and Selectman Hanscom seconded. Passed unanimously and Amy signed.

Unfinished business:

~**Email from Property Owner Bill Purdy:** Mr. Purdy is concerned about the new Sunday River road construction, tree removal and encroachment on his property due to the widening of the road. The Board discussed possibly working around it somehow. The Board agreed to ask Joe (JAGJA Engineer) to redesign this section of road, to either go out closer to the river or build the road as spec'd but with no shoulders. Selectman Hanscom motioned to request JAGJA to redesign and Selectman Wight seconded. Passed unanimously.

Town Administrator:

~Administrator Bernard had the Board sign the completed slope/drainage easements. (829 Bear River Road).

CEO: See attached

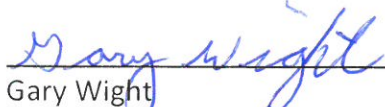
Selectman: Selectman Wight mentioned that he may begin taking 2nd shift at work, so meetings may need to change to mornings, but he will confirm once he knows more.

Committees:

Next Meeting: Tuesday, September 13, 5pm at Town office


Adjourn: 6:41pm

Minutes Approved By:



Gary Wight

Date: 9-13-16



Wendy Hanscom

Date: 9/13/16



James Largess

Date: 9/13/16

Town of Newry Selectmen Meeting Minutes
August 9, 2016 5:00pm @ Newry Town Office

Selectmen Present: Gary Wight, James Largess, Wendy Hanscom

Others present: Susan Hamill, Bill Hamill, Eric Swasey, Joe Aloisio, Amy Bernard, Dave Bonney and Kelly Scott

Signing of Warrants: None

Approval of meeting minutes: None

Adjustments to Agenda: Discuss Easements - JAGJA

Announcements: none

Public Comment:

New Business:

~Discuss and Review bids for the Sunday River Road Construction:

Bids were due at 1pm 8/9/2016. We received 1 bid by 1pm from Steve Swasey Inc. We received a bid after 1pm from Cross Excavation, which was disqualified.

Bid amount from Swasey was \$941,760.00 which included everything that was asked of in bid package.

Selectman Largess made motion to accept proposal. Selectman Hanscom seconded the motion. Passed unanimously.

~JAGJA presented completed contract. Selectman Largess made motion to authorize the Town Administrator to sign the contract. Selectman Wight seconded. Passed Unanimously.

Town Administrator signed contract as well as Eric Swasey from Steve Swasey Inc.

~Easements:

JAGJA had sent out Easement letters to affected property owners on the Sunday River road, as well as follow up letters.

He has received a signed easement from owners of the 829 Sunday River road (former Black Bear Inn).

He met with owners of 690 Sunday River Rd (Foster Tree Farm, Bill & Susan Hamill); they oppose the new culverts being placed, but ok with the replacement of the existing. JAGJA can revise the plan to eliminate the culverts. The Owners also would prefer to create an agreement with the town as opposed to an easement.

The other property owner (R-13-21) who has not signed an easement either, might like the idea of an agreement over an easement as well and JAGJA thought it might be beneficial to talk to him about that. He (property owner) was concerned about the water from a new culvert draining onto his land.

Administrator Bernard explained what a slope easement authorizes the town to do and the agreement proposed was very similar. The Board agreed to let the Hamill's Lawyer draft an agreement and have the Town's lawyer review.

Selectman Wight made a motion to approve the request

Selectman Largess seconded the motion. Passed unanimously.

Unfinished business:

Town Administrator:

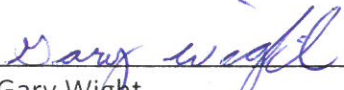
Selectman:

Committees:

Next Meeting: Tuesday, August 23 5pm at Town office

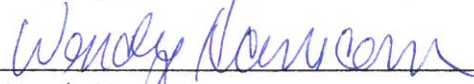
Adjourn: 5:30pm

Minutes Approved By:



Gary Wight

Date: 8-23-16



Wendy Hanscom

Date: 8-23-16



James Largess

Date: 8/23/16

Town of Newry Selectmen Meeting Minutes
September 13, 2016 5:00pm @ Newry Town Office

Selectmen Present: Gary Wight, James Largess, Wendy Hanscom

Others present: Susan Hamill, Bill Hamill, Brooks Morton, Gary Drown, Alan Fleet, Bruce Pierce, Charlie Bean, Peter Kenney, Jill Kenney, Susan Herlihy, Nancy Babcock, Doug Webster, Joe Aloisio, Alision Aloisio, Liz Meisner, Amy Bernard, Dave Bonney, Bob Chadbourne

Signing of Warrants: None

Approval of meeting minutes: Approved minutes from 8/23/2016

Adjustments to Agenda: Remove Mr. Call from unfinished business, he is not present.

Announcements:

Public Comment: Visit from State Senate candidate, Lisa Keim.

New Business:

~**Discuss and consider appointing Richard Nelson to the Appeals Board:** Selectman Largess motion to appoint Selectman Hanscom second. All in favor to appoint Richard Nelson to Appeals Board.

~**Discuss and consider an after the fact building permit fee for 6 Deer Run Road:** CEO noticed a deck enclosure over a year ago. Sent letter regarding need for building permit to prior owner of home. New owner approached town recently, unaware that permit was needed. Selectmen opted for no fine as there is not a fine fee schedule set. Selectmen agreed to issue the after the fact permit with no fine. Selectmen tabled setting a fine fee schedule to a later date.

~**Discuss and consider first draft questions for the November Municipal ballot:** OCRR ballot question wording was received from OCRR. Board felt wording was confusing. Selectmen Largess will be attending an OCRR meeting and will confirm that wording. Selectman Largess made a motion to "accept the wording as intended, but to make it clear that the question is asking for a discontinue of the agreement" Selectman Hanscom second. All in favor.

~**Discuss and consider liquor license renewals for Sunday River (Barker & Peak) Shipyard BrewHaus:** (Selectman Largess recused himself from discussion of Sunday River licenses per disclosing employment) Selectman Hanscom made motion to approve all renewals and Selectman Wight second. All in favor (by quorum of 2).Origins LLC presented a liquor license to be approved (they presented a liquor license last year but under a different entity and never opened for business) After discussion by the board, it was decided that where they are applying under a new entity, there needs to be a public hearing and warn public. Tabled.

~**Discuss and consider awarding camp scholarships:**

Ricco and Jackson Call. Hannah and Reece Pierce submitted letters to receive the \$100 camp scholarship. Approved awarding scholarships.

Unfinished business:

~Discuss updates on Step Falls: It is not clear what jurisdiction the Planning Board has over Step Falls Porta-Potty. Mahoosuc Land Trust never submitted an application to be voted on. The question is what right do they have to enforce land-use issues without an application before the Planning Board? PB Member Brooks Morton countered that MLT went to planning board and was asked to submit an application. MLT did not submit an application as they felt what they were doing did not require an application as it wasn't a change of use. MLT realizes there is an over-use issue and did not want to expand their parking lot, which is why they felt they did not need to submit an application to PB. They offered to install a porta-potty to address the defecation issues and Town request DOT to install no parking signs. The stand-still on the matter is there is an over-use issue, which cannot be enforced by PB. If this is a violation of code, then CEO can enforce. Legal counsel could clarify this.

~Discuss updates on the Sunday River Road: Received update from JAGJA engineer. Construction is on schedule. Heard several concerns from residents regarding height of road, ditches and not complying with comprehensive plan of town. After a lengthy discussion about height, width, ditching, etc., the Board decided to stay with the original plan as engineered on the premise that the plan was voted on at town meeting and discussed in public hearings. Selectman Wight made motion to keep plan as engineered currently with 16 inches of base. Selectman Hanscom second. All in favor.

JAGJA presented the changes for transition of road near outward bound and parking for Sunday River Cemetery. They discussed parking at Sunday River cemetery and decided to go with modifying shoulder in front of Cemetery to accommodate 5 cars for parking and add sod. Selectman Wight made motion, Selectman Hanscom second. All in favor.

Town Administrator:

- LPC Committee Meeting was productive the key platform issues are heavy on preserving the Homestead Exemption increases and Revenue Sharing.
- The Tri-Town Transfer Station committee met and we discussed looking into making additional changes to dealing with construction debris, commercial waste and recycling that may come before the board in this winter.
- CMP has contacted dig safe for the pole replacements on Sunday River road, so one can presume it will happen soon.
- The no parking signs have NOT been put up near Step Falls, Warden LaFlamme has been in email contact about the status of this.
- The Town Office will be closed on Monday October 10th of October for Columbus Day.
- The next PUC meeting is at the MMA Convention in Bangor October 5th.
- The Planning Board Chair has requested permission to contact the Town Attorney to get an interpretation of the UDRO.

CEO: Building Permits Issued:

- 3; 1 for deck modification to support hot tub at a Tempest Ridge Townhouse, 1 for a dining room/sitting room addition to a dwelling on Bear River Road, 1 for siding repair at Grand Summit Hotel

Plumbing Permits Issued:

- 1 for piping replacement at North Peak Condo Building 3

Other Items:

- Branch Road culvert has been reset and paved over
- Branch Road Bridge decks have been re-grouted and preservative applied
- Grange Hall 1st & 2nd floor exterior wall insulation nearing completion C&C Insulation
- Radar Speed Trailer should becoming available for Newry soon projection was mid-September
- Attending Oxford County Hazard Mitigation Plan Update kickoff meeting Sept 15, Thursday afternoon to begin county process for updating plan including map and list of mitigation projects

Selectman:

Committees:

Next Meeting: Tuesday, September 27th 5pm at Town office

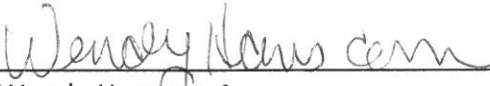
Adjourn: 7:45pm

Minutes Approved By:



Gary Wight

Date: 10/18/16



Wendy Hanscom

Date: 10/18/16



James Largess

Date: 10/18/16

Town of Newry Selectmen Meeting Minutes
September 27, 2016 5:00pm @ Newry Town Office

Selectmen Present: Gary Wight, James Largess, Wendy Hanscom

Others present: Deb Doyle, Janet Bartlett, Kiah Bartlett, Rick McLaughlin, Liz Meisner, Amy Bernard, Dave Bonney, Kelly Scott

Signing of Warrants: None

Approval of meeting minutes: None

Adjustments to Agenda: Public Hearing for Origins LLC Liquor License 5pm and Public Hearing for General Assistance Ordinance appendices at 5:10pm. Move all Liquor Licenses to be approved together after public hearing.

Announcements:

Public Comment:

New Business:

~Discuss and consider liquor licenses:

*Public hearing for Liquor license for Origins LLC 23 Skiway road, no verbal or written public comment.

Selectman Hanscom made motion to approve liquor license

Selectman Largess second

All in favor

Liquor license renewal for Barking Dawg Market:

Selectman Hanscom made motion to approve

Selectman Largess second

All in favor

Liquor license renewal for Matterhorn:

Selectman Wight made motion to approve

Selectman Hanscom second

All in favor.

~Discuss and consider abatements/supplementals for R-13-4 and R-13-4A. Personal property #63 and #84:

-office error on acreage for a property that was transferred in 2015. Abatement amount for \$16.74 on R-13-4 (2 acres) and created supplemental bill to new owner of R-13-4A for \$339.45.

-Assessor error on a Personal property declaration for Mac-Gray (declaration was to cancel the property for that company and transfer to new). Abated amount was \$67.89 and supplemental to new company for \$67.89.

~Public hearing for GA ordinance appendices: The town has received the new maximum benefit amounts for General Assistance items for 2016/2017. Small increases if any at all. The town did not have any general assistance cases last year. Board approved appendices.

~Discuss and consider signing the SAD #44 School warrant: The warrant for the upcoming election 11/8/16 for school ballot question was signed.
Scheduled public hearing for OCRR Ballot question. 10/18/2016 7:30am.

Unfinished business:

~Discuss Mr. Call's Email: Mr. Call not present at meeting. Administrator Bernard will email Mr. Call about anymore concerns and ask when he would like to attend a meeting.

Town Administrator:

LPC Committee Meeting was productive the key platform issues are heavy on preserving the Homestead Exemption increases and Revenue Sharing.

- The Tri-Town Transfer Station committee met and we discussed looking into making additional changes to dealing with construction debris, commercial waste and recycling that may come before the board in this winter.
- CMP has contacted dig safe for the pole replacements on Sunday River road, so one can presume it will happen soon.
- The no parking signs have NOT been put up near Step Falls, Warden LaFlamme has been in email contact about the status of this.
- The Town Office will be closed on Monday October 10th of October for Columbus Day.
- The next PUC meeting is at the MMA Convention in Bangor October 5th.
-Board voted all in favor to appoint Administrator Bernard as voting representative.
- The Planning Board Chair has requested permission to contact the Town Attorney to get an interpretation of the UDRO.
-Board voted all in favor to allow Planning Board to contact Town attorney for clarification on UDRO. Board requested that PB send questions to Administrator and Board first so that they may review and request that they all be cc'd in any emails from PB to attorney so they may monitor.

CEO: Building Permits Issued:

Two issued. One being for an after the fact permit for enclosing a deck on Deer Run Road, and one for a garage renovation on Sunday River Road

Plumbing Permits Issued: None issued.

- I received a request from Deb Doyle, representing the proposed Bluebird a 150 seat restaurant at the old Sunday River Inn, to sign a Local Review and Verification Form (form HHE-602). This form is used by the Maine Department of Health and Human Services, Division of Environmental Health, Health Inspection Program to demonstrate

that a facility licensed by them serviced by a subsurface wastewater disposal system proposing a change has adequate wastewater disposal capacity for the proposed change. The change proposed on the HHE-602 form is a 50 seat restaurant to a 150 seat restaurant. I declined signing the form HHE-602. I determined the facility does not have adequate capacity per the Maine Subsurface Wastewater Rules. The facility has existing two separate wastewater disposal systems each not of adequate capacity for a 150 seat restaurant. These existing systems are not interconnected to function as a system having capacity to adequately dispose of wastewater produced by proposed 150 seat restaurant.

Other Items:

- The MDOT Local Roads Center Radar Speed Trailer was picked up from the Town of Wales on Sept. 19, 2016. The trailer is in its second week, also the last week, of use by Newry. The trailer has been located on the Sunday River Road near the Fire Station on the south bound lane a 40 mph zone, near Charlie Beans residence on the north bound lane a 45 mph zone and near Ralph Harrington's' garage on the north bound lane a 40 mph zone.

Selectman:

Committees:

Next Meeting: Tuesday, October 18th 7:30am at Town office

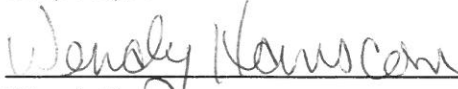
Adjourn: 5:48pm

Minutes Approved By:



Gary Wight

Date: 10/18/16



Wendy Hanscom

Date: 10/18/16



James Largess

Date: 10/18/16

