

Town of Newry Selectmen Meeting Minutes  
April 25, 2017 5:30pm @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Tink Conkright

**Others present:** Brooks Morton, Tama and Gary Drown, Catherine Ingraham(Heart & Soul)  
Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** all signed

**Approval of meeting minutes:** none

**Adjustments to Agenda:**

**Announcements:** none

**Public Comment:** none

**New Business:**

~Budget Items: (see attached)

3<sup>rd</sup> party requests

Sanitation

~Discuss and consider signing March Bank Reconciliation: Signed

**Unfinished business:**

**Tabled Items:** NWC additional funds. Set Public hearing date for Citizens Initiative question for 6/13/2017.

**REPORTS:**

**Town Administrator:**

Public Hearing for LD 1080 and 1336 to begin at 9am in Augusta on 4/26/2017, room 202 at Cross building.

**CEO:** See attached. Plus Selectboard approved sending road paving bid package out.

**Selectman:** None

**Committees:** Request for everyone to meet at SR cemetery to look at parking situation. Plan to meet 3pm 5/5/2017.

**Next Meeting:** Tuesday May 2, 2017 7:30am

**Adjourn:** 5:50pm

Minutes Approved By:

*Gary Wight*  
Gary Wight

Date: 8/1/17

*Virgil Conkright*  
Virgil Conkright

Date: 8/1/17

*James Largess*  
James Largess

Date: 8/1/17

## Code Officer Report

## Selectboard Meeting

April 25, 2017

### Permits Issued:

One Building Permit to finish a condo unit basement at Tempest Townhouses and one Plumbing Permit at the same condo unit to install a three piece bathroom and clothes washer.

Notice of Intent to Install Subsurface Wastewater Disposal System to Municipal Officers, Peaks Village Map 11 Lot 28-72 Minor Expansion of Subsurface Wastewater Disposal System Not Requiring Installation until system malfunction, creating one bedroom over existing garage.

### Road Items:

Driveway entrance culvert at 11 Mill Hill Road has been repaired, yet to be paved.

Received complaint of clogged driveway entrance culvert at 133 Branch Road and complaint of depression at the nearby snowmobile crossing Branch Road. Site visit scheduled with Cross Excavation 4-27-17 to formulate repair plan.

Sweeping of Town Roads has begun.

Possibly Road Postings could be removed May 1.

Draft of Paving Invitation to Bid and Paving Contract for review, emailed to Selectmen and copies are available.

### Other Items:

Portable Sign on Skiway Intersection island for Trails End Restaurant, I have been trying to make phone contact seeking removal.

Received complaint of erosion/ soil disturbance in Shoreland Zone at Mobus Lane, I have visited site and have a call into Mike Morse, State Shoreland Zone Co-Coordinator for assistance.

Oxford County Emergency Management Agency ( OCEMA) would like Towns to add Annex "L" Commodity Point of Distribution to their Emergency Operations Plans, see draft. All Towns also need to determine the location of the Commodity Point of Distribution, currently the draft has the Bear River Grange Hall as the location. OCEMA would also like a list of private local resources within the Town such as Heavy Equipment, Generators

### Road Committee:

Bob Lowell would like to be on the Road Committee.

\* Selectboard ok'd to stripe Sunday River road with leftover money from road repairs \*

**INVITATION TO BID  
TOWN OF NEWRY  
BID REQUEST  
2017 PAVING PROJECTS**

*Draft*

The Town of Newry is seeking bid offers from qualified contractors on the following 2017 Paving Projects.

1.) Monkey Brook Road: From its intersection with the Sunday River Road to the end of the Town portion of the Monkey Brook Road; Provide necessary engineering, layout and construction of 1/2" shim lift of MDOT 9.5mm mix, overlay with a 1" lift of MDOT 9.5mm mix, place shoulder backing material. Also, before above work is completed, remove designated 100' x 26' section of pavement, from same section remove of 12" of road sub base, replace by installing 8" of subbase gravel meeting MDOT Spec 703.06 Type D compacted in 4" lifts and 4" of finish gravel meeting MDOT spec 703.06 Type B compacted in 4" lifts, pave 100' x 26' road section with 2" of MDOT 19.0 mm hot asphalt mix.

Approximate Dimensions of Monkey Brook Road: 3800' long x 26' wide.

2.) Monkey Brook Road/Sunday River Road Intersection: Including all lanes of the Monkey Brook Road/Sunday River Road intersection: Provide necessary engineering, layout and construction of 1" lift of MDOT 9.5mm hot asphalt mix, place shoulder backing material.

Approximate Dimensions of the intersection of Monkey Brook Road and Sunday River Road: 80' long x 26' wide and 200' long x 20' wide.

3.) Roderick Road: From its intersection with the Sunday River Road to the end of Roderick Road to include the hammerhead turnaround; Provide necessary engineering, layout and construction of 1/2" shim lift of Maine DOT 9.5mm mix, overlay with a 1" lift of Maine DOT Maintenance Surface Treatment, place shoulder backing material.

Approximate Dimensions of Roderick Road: 1700' long x 15' wide.

4.) Valley View Drive: From its intersection with the Sunday River Road to the end of Valley View Drive to include the Cul-de-Sac turnaround; Provide necessary engineering, layout and construction of 3/4" shim lift of Maine DOT 9.5mm mix, overlay with a 1" lift of Maine DOT 9.5mm mix, place shoulder backing material. Also, before the above work is completed, remove a designated 100' x 22' section of pavement, from same section remove 12" of subbase material, replace by installing 8" of subbase gravel meeting MDOT Spec 703.06 Type D compacted in 4" lifts, install 4" of finish gravel meeting MDOT spec 703.06 Type B compacted in 4" lifts, repave 100' x 22' road section with 2" of MDOT 19.0 mm hot asphalt mix.

Approximate Dimensions of Valley View Road: 3500' long x 22' wide.

Funding for the 2017 Paving Projects will be voted on May 9, 2017 at Town Meeting. Any approved funding will be available July 1, 2017.

Bid and contract information can be obtained from the Newry Town Office, Monday through Thursday, 7 am to 5 pm. Bids are due by May 15, 2017.

The Town may accept or reject any and all bids.

These projects shall meet the requirements of the contract, which includes portions of the most recent edition of the Maine Dept. of Transportation Standard Specifications.

Each Bidder, before submitting an offer, shall become completely familiar with the required work and shall rely on their own investigation. It is the responsibility of the Bidder to provide accurate measurements for bid purposes. The Municipal Representative will be available to have the sites proposed for paving inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of the sites.

Bid Offers shall be clearly labeled "2017 Paving Bid" and submitted to:

Town of Newry  
Attn: Amy Bernard  
422 Bear River Road  
Newry, Maine 04261

**Town of Newry, Maine  
Paving Contract**

*Draft*

This contract is between the Town of Newry, Maine ("we") and \_\_\_\_\_ ("you") with an address of \_\_\_\_\_. When this contract refers to you, it includes your employees, agents and subcontractors. The subject of this contract is Road Repair and Paving Services of designated Town Roads or sections of Town Roads.

**A. Description of Course**

The work shall consist of constructing a hot mix asphalt pavement using designated mix types, installation of road base gravels and installation of shoulder backing material for the designated project locations. All work shall be constructed as outlined in this contract and as directed by the Municipal Representative.

**B. Project Locations**

1.) Monkey Brook Road: From its intersection with the Sunday River Road to the end of the Town portion of the Monkey Brook Road; Provide necessary engineering, layout and construction of 1/2" shim lift of MDOT 9.5mm mix, overlay with a 1" lift of MDOT 9.5mm mix, place shoulder backing material. Also, before above work is completed, remove designated 100' x 26' section of pavement, from same section remove of 12" of road sub base, replace by installing 8" of subbase gravel meeting MDOT Spec 703.06 Type D compacted in 4" lifts and 4" of finish gravel meeting MDOT spec 703.06 Type B compacted in 4" lifts, pave 100' x 26' road section with 2" of MDOT 19.0 mm hot asphalt mix.

Approximate Dimensions of Monkey Brook Road: 3800' long x 26' wide.

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Approximate Dimensions of the intersection of Monkey Brook Road and Sunday River Road: 80' long x 26' wide and 200' long x 20' wide.

3.) Roderick Road: From its intersection with the Sunday River Road to the end of Roderick Road to include the hammerhead turnaround; Provide necessary engineering, layout and construction of 1/2" shim lift of Maine DOT 9.5mm mix, overlay with a 1" lift of Maine DOT Maintenance Surface Treatment, place shoulder backing material.

Approximate Dimensions of Roderick Road: 1700' long x 15' wide.

4.) Valley View Drive: From its intersection with the Sunday River Road to the end of Valley View Drive to include the Cul-de-Sac turnaround; Provide necessary engineering, layout and construction of 3/4" shim lift of Maine DOT 9.5mm mix, overlay with a 1" lift of Maine DOT 9.5mm mix, place shoulder backing material. Also, before the above work is completed, remove a designated 100'x 22' section of pavement, from same section remove 12" of subbase material, replace by installing 8" of subbase gravel meeting MDOT Spec 703.06 Type D compacted in 4" lifts, install 4" of finish gravel meeting MDOT spec 703.06 Type B compacted in 4" lifts, repave 100'x 22' road section with 2" of MDOT 19.0 mm hot asphalt mix.

Approximate Dimensions of Valley View Road: 3500' long x 22' wide.

#### C. Equipment Requirements

1. All Hauling Equipment used on the project will meet the requirements of the most recent edition of MDOT Standard Specifications, section 401.08
2. All Pavers used on the project will meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.09
3. All Rollers used on the project will meet the requirements of the most recent edition of the MDOT Standard Specifications, section 307.05, 401.10

#### D. Plant Requirements

1. Batch and Drum Plants used to produce mix for this project shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.07
2. The automation of batching shall meet the requirements of the most recent edition of the MDOT Standard Specifications, section 401.072
3. At automatic mixing plants, automatic tickets shall be printed which meet MDOT Standard Specifications, section 401.073

#### E. Material Requirements

1. The Hot Mix Asphalt shall be composed of a mixture of aggregate and bituminous material. The aggregate fractions shall be sized, uniformly graded, and combined in accordance with the submitted designs.
2. The Contractor shall submit, for the Municipal Representative's approval, a current job mix formula (JMF). For a Super-pave design, a current MDOT-approved Super-pave JMF shall be submitted. The JMF's shall be reviewed and approved by the Municipal Representative or an independent testing agency prior to submittal. All JMF's will be required to accompany the bid form. The JMF shall state the source, gradation, and percentage of each fraction of the aggregate and filler, if required. It shall state the name of the refiner and the supplier of the particular bituminous material to be used and the plant location.
3. Shoulder backing material shall meet the most recent edition of the MDOT Standard Specifications, section 703.11.

#### F. Construction Requirements

1. All designated roads will be ready for work to begin by July 1, 2017.
2. All work will be during daylight hours and completed by September 15, 2017.

3. Butt joints shall be used at all intersecting existing pavement.
4. The construction of Hot Mix Asphalt shall be carried on only when the atmospheric temperature is above 50° F and rising.
5. All surfaces to be paved shall be dry and thoroughly swept and or cleaned by the contractor and shall be tack coated prior to HMA placement at a rate of .02 – 0.05gal/sy, to include shim applications.
6. All paving operations shall cease when the surface to pave is wet.
7. Cross-slope of the final paved surface shall be as close as possible to a uniform cross-section except in super elevated areas. Place shim to achieve desired grade and 2 % cross slope.
8. Surface tolerances shall be checked according to MDOT Standard Specifications, sections 401.101.
9. All mixing, spreading, finishing, and compacting and constructing joints shall meet MDOT Standard Specifications, sections 401.14, 401.15, 401.16, and 401.17 respectively.
10. Contractor shall provide continuous and effective traffic control, traffic control devices and traffic management until project completion. Traffic control devices and setups shall conform to the latest edition of Part VI of the Manual on Uniform Traffic Control Devices (MUTCD). One lane traffic must be maintained during project.
11. Contractor shall place and maintain reflective delineators spaced a maximum 100' apart in areas where shoulder drop is 2 inches or more from the pavement surface. Reflective delineators shall be maintained until shoulder backing is completed at that location.
12. Shoulder backing construction shall be completed along the edges of the new pavement surface within 5 days after pavement completion at that location. Shoulder backing material shall meet the most recent edition of the MDOT Standard Specifications, section 703.11. Shoulder backing material shall be placed for a width at least 4 feet on adjacent road, sloping to meet the new pavement surface grade. Shoulder backing material shall not be deposited on the new pavement surface.

#### G. Testing Requirements

1. All materials and every detail of work will be subject to inspection by the Municipal Representative. The Municipal Representative shall be allowed access to all parts of the work. The Municipal Representative shall also have the right to inspect and test, following AASHTO procedures, at the Municipality's expense. Any work done without the supervision or inspection by an authorized Municipal Representative may be ordered removed and replaced at the contractors expense unless the municipal representative failed to inspect after having been given reasonable notice that work was to be preformed
2. If the Municipal Representative requests it, the Contractor shall remove portions of the finished work as may be directed. After examination, the Contractor shall restore the removed areas of the work to the standards of the specifications. Should the exposed work prove to be acceptable, in the judgment of the Municipal Representative, the removal and replacement of the sections will be paid for as extra work. Should the work exposed prove to be unacceptable in the judgment of the Municipal Representative, the removal and replacement of the material will be at the Contractor's expense.



## H. Miscellaneous Requirements

### 1. Pre-Inspection

Each Contractor, before submitting an offer, shall become completely familiar with the required work and shall rely on their investigation. It is the responsibility of the Contractor to provide accurate measurements for bid purposes. The Municipal Representative will be available to have the sites proposed for repairs inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of a site.

### 2. Right to Change or Additional Work

The Town of Newry reserves the right to submit change orders in writing to the Contractor. In that event, the municipality will negotiate with the Contractor to determine the new costs.

### 3. Clean Up

At the completion of each day, each site shall be left in a neat and clean condition, subject to approval of the Municipal Representative.

### 4. Insurance

The Contractor shall have and maintain liability insurance that is in force until the work is completed and accepted by the Town of Newry. The Contractor shall furnish to the Town of Newry a certificate of insurance with General Liability and Auto Liability limitations not less than \$1,000,000 within two weeks of notice to the Contractor of the acceptance of its offer. Failure to provide this certificate will constitute a breach of the Contract and may, in the discretion of the Town of Newry, result in termination of the Contract.

### 5. Warranties

The Contractor guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period of one year from the date of completion.

### 6. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Town of Newry their agents and employees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the Town of Newry.

### 7. Payment

The Town of Newry shall make payment in full after completion, inspection and acceptance. Payment shall be made within 30 days of invoice. The accepted bid/ contract amount shall include the fulfillment of all requirements of this contract.

### 8. Term

All prices quoted shall remain in effect for the length of the contract term which shall be deemed from date of bid acceptance to November 1, 2017.

## I. Accepted Bid/ Contract Amount

<u>Road Name</u>	<u>Total Amount</u>
Monkey Brook Road	\$\$\$\$\$\$

Monkey Brook Road/ Sunday River Road Intersection	\$\$\$\$\$\$
Roderick Road	\$\$\$\$\$\$
Valley View Road	\$\$\$\$\$\$

This contract can be amended only by written consent of the Town and you. If any part of this contract is declared by a Court to be void or unenforceable, the rest of the contract continues to be valid and effective. This contract is governed by the laws of the State of Maine.

In witness whereof, the parties or their duly authorized agents execute this agreement on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

_____	_____
Contractor	Witness

Town of Newry Selectmen:

_____	_____
Gary Wight	James Largess

_____	_____
Virgil Conkright	Witness

## **OXFORD COUNTY COMMODITY POINTS OF DISTRIBUTION (C-PODs)**

### **Overview:**

In the event of a disaster that affects the distribution of supplies (food, water, etc.) to areas of Oxford County, it may be necessary to implement Commodity Points of Distribution (C-PODs). In Oxford County, Regional C-PODs will receive relief supplies from FEMA or MEMA, and municipalities will pick up their supplies from the Regional C-PODs. Each municipality will set up their own C-POD to distribute relief supplies directly to their citizens.

### **Assumptions:**

- Roads will be cleared enough for supplies to be delivered to Regional C-PODs, and for citizens to get to their Municipal C-POD.
- Towns that have a Regional C-POD will also have their own Municipal C-POD to distribute supplies to their citizens.
- Citizens in Unorganized Territories (UTs) will pick up their supplies at the Municipal C-POD that they normally vote in. (Ex. Citizens in Milton Township would pick up their supplies at the Woodstock C-POD)
- Supplies for the Northern UTs will be taken to Bethel. The Sheriff's Office will pick up the supplies in Bethel and take them to the Northern UTs.
- Municipalities may have to deliver supplies door to door for elderly or homebound citizens.
- FEMA estimates only 40% of the population will require commodity support.
- Supplies are projected as one gallon of water, 2 MREs and one bag of ice per person per day, and one tarp per household.
- Number of vehicles arriving at each Municipal C-POD site are estimated as one per household (1 household is 2.58 people).

### **Concept of Operations:**

In the event of a disaster where relief supplies need to be distributed in Oxford County to citizens:

1. Oxford County EMA will determine the need for supplies and amount of supplies needed based on the areas impacted by disaster.
2. Oxford County EMA will communicate these needs to MEMA, who will coordinate with FEMA or other resources to obtain needed supplies.
3. Oxford County EMA will determine the Regional C-POD sites that need to be open to receive supplies based on areas impacted by the disaster.
4. Oxford County EMA will contact the designated Regional C-POD Coordinators to plan for set-up and delivery of supplies.
5. Regional C-POD Coordinators will coordinate with municipalities in their region to schedule pick up of supplies.
6. If operations are for an extended period of time, Regional C-POD Coordinators will gather information from the Municipal C-PODs about additional supplies needed and pass that information to Oxford County EMA. Oxford County EMA will pass additional supply needs to MEMA and continually assess the needs of the county.
7. Oxford County EMA will coordinate demobilization of Regional C-POD sites.

# Newry, Maine Emergency Operations Plan

DRAFT

## ANNEX L – COMMODITY POINT OF DISTRIBUTION (C-POD)

### PURPOSE

This annex will describe the actions to be taken for the Town of Newry's Commodity Point of Distribution (C-POD).

### SITUATION AND ASSUMPTIONS

In the event of a disaster that affects the distribution of supplies in Oxford County, it may be necessary for the county to implement Commodity Points of Distribution (C-PODs) to get supplies to individual citizens in the county. Oxford County EMA will request supplies (food, water, ice, tarps) from MEMA to be delivered to Regional C-POD sites, where municipalities will pick up supplies for their citizens.

Newry's C-POD will be at the Bear River Grange Hall 71 Bear River Road (Route 26). Supplies for Newry's C-POD will be picked up from the Regional C-POD site in Rumford, at Mountain Valley High School.

Citizens in nearby Unorganized Territories (UT's) (Riley) will pick up their supplies at Newry's C-POD Site.

FEMA estimates 40% of the population will require commodity support. Based on the 2010 census, Newry's C-POD can expect to serve 132 people (including the UTs).

This plan assumes that roads will be open to pick up supplies and for citizens to drive to Newry's C-POD.

### CONCEPT OF OPERATIONS

Oxford County EMA will request commodity support from MEMA. If support is granted to the county, towns in charge of Regional C-PODs will be notified of the need to set up operations to receive supplies.

The Regional C-POD Manager in Rumford will reach out to all towns within the region to notify of the time the Regional C-POD will be open for municipalities to pick up supplies.

The Newry Fire Department, along with other volunteers, will pick up supplies at the Regional C-POD.

Newry's C-POD will be set-up and staffed with Newry Fire Department staff and other volunteers. Staff will track resource distribution and communicate with the Regional C-POD Manager the amount of supplies used in a day for re-ordering purposes.

SUPPLY TYPE	DAILY AMOUNT	DAILY NUMBER OF PALLETS
Water (1 gallon per person)	132	0.6
MREs (2 per person)	263	21.9 cases
Ice (1 bag per person)	132	5
Tarps (1 per household)	484	0.5

### Custom Budget Report

#### Expense

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	2016 Budget	2016 Actual	2018 Initial
Dept/Div: 118-01 SANITATION / SANITATION			
EXPENSE			
02-24 OXFORD REGIONAL SOLID WASTE	3,881.00	3,880.99	0.00
02-25 PINE TREE WASTE INC	4,000.00	3,058.33	3,200.00
02-26 TOWN OF BETHEL	130,000.00	133,132.08	140,000.00
EXPENSE	137,881.00	140,071.40	143,200.00
SANITATION	137,881.00	140,071.40	143,200.00

Town of Newry Selectmen Meeting Minutes  
April 18, 2017 7:30am @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Tama Drown, Gary Drown, Bob Lowell, Bruce Pierce, Brooks Morton, Alision Aloisio, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** all signed

**Approval of meeting minutes:** none

**Adjustments to Agenda:**

**Announcements:** none

**Public Comment:** none

**New Business:**

~**Budget Items:**

Insurance, Capital Account, Grange, Municipal building, and Fire Department: See attached  
Set date to meet to go over budget items: 3<sup>rd</sup> party requests, cemetery and sanitation.

\*April 25<sup>th</sup> 5pm\*

~**Discuss and consider signing 2017 MVR:** Signed 2017 6 month MVR

**Tabled Items:** NWC additional funds.

**REPORTS:**

**Town Administrator:** April 24, 2017 Public Hearing for Citizen Initiative ballot question, postponed as Petitioner agreed for question to go on the June 13<sup>th</sup> Election day. Public hearing will be rescheduled.

Public Hearing for LD 1080 and 1336 to begin at 9am in Augusta on 4/26/2017.

Research on area towns Non-resident percentages: Greenwood 76%, Woodstock 31.93% and Bethel 50%.

**CEO:** Planning conference call with Town attorney and Mountain House Attorney.

**Selectman:** None

**Committees:** Request for everyone to meet at SR cemetery to look at parking situation. Plan to meet 3pm 5/5/2017.

**Next Meeting:** Tuesday April 25, 2017 5pm and Tuesday May 2, 2017 7:30am

**Adjourn:** 8:57am for Executive Session

Minutes Approved By:

Gary Wight  
Gary Wight

Date: 8-1-17

Virgil Conkright  
Virgil Conkright

Date: 8-1-17

James Largess  
James Largess

Date: 8/1/17

## FISCAL YEAR 2017-18

### BUDGET REVIEW

April 18, 2017

#### INSURANCE:

**02-12 HEALTH INSURANCE:** This account pays for the employees' health & dental insurance premiums.

**02-13 RISK POOL:** This account pays for the property and causality insurance for the all Town property, as well as the personnel and elected officials liability insurance. This includes the Volunteer Fire fighter's policy as well.

**02-14 UNEMPLOYMENT:** This account pays for the unemployment insurance policy premiums. Dividends have covered the majority of the annual premium in the past.

**02-15 WORKER'S COMP:** This account pays for the Town Worker compensation policy premiums. This premium has decreased slightly.

#### Insurances Summary:

The Town Meeting warrant article for Insurances is up 19% over calendar year 2016, mostly due to the increases in health insurance premiums (January 1, 2017 increase was 12%).

#### GRANGE BUILDING BUDGET:

**110-01-02-99 MISC:** I recommend funding \$2450 for repairs to the grange hall. The plan is outlined in Dave's worksheet on buildings.

**110-01 10-01 Electricity:** I recommend funding <sup>2200.-</sup> ~~\$1350~~ for electricity for the months of <sup>July 1</sup> ~~January~~ through June. <sup>30th</sup>

**110-01-10-02 Heat:** I recommend funding \$2000 for oil for the Grange.

#### MUNICIPAL BUILDING BUDGET:

**115-01-02-19 Building Maintenance:** I recommend funding \$1300 for the maintenance budget. The projects are listed in Dave's worksheet.

**115-01-10-01 Electricity:** I recommend funding \$220 for electricity

**115-01-10-02 Heat:** I recommend funding \$3500 for oil.

**115-01-10-03 Phone:** I recommend funding \$3500 for the Phone.

**Summary:** I am recommending 10,500 for the Municipal Building due to the various projects that are listed under the maintenance line.



Capitol Road Budget

7-1-17 to 6-30-18

\$157,200

Monkey Brook Road: \$75,000, Repair bump, Shim road with ½" Hot Mix Asphalt (HMA), Pave road with 1" HMA 9.5

Monkey Brook Road/ Sunday River Road Intersection: \$5000, Pave with 1" HMA 9.5

Roderick Road: \$13,200 Shim road ½" HMA, Pave road with 1" HMA Maintenance Surface Treatment

Valley View Drive: \$64,000, Shim road with ¾" HMA, Pave Road with 1" HMA 9.5

*road work going out to bid before Town meeting*

\$12,000

Items Remaining on 2016 Sunday River Road Project *(SR cemetery parking issue)*

Black Bear Inn walkway: \$2000

Simmons Brook Bridge Drainage: \$5,000

Sunday River Bridge Guardrail: \$5,000

**Newry Town Buildings Maintenance Budget 7-1-17 to 6-31-18**

**Total: \$5,300 and \$2000 rollover from 2016**

**Town Office: \$1300**

\$400 Redo Sign

\$200 Install Sign

\$700 Water filtration system installed

**Grange Hall: \$2,450**

\$400 Redo Sign

\$350 Install Sign

\$700 Water filtration system installed

\$1000 Repair Outside Lighting

**Bear River F.S.: \$750**

\$400 Redo Sign

\$350 Install Sign

**Sunday River F.S.: \$800**

\$400 Redo Sign

\$400 Install Sign

**Sunday River Schoolhouse: \$2000 rollover from 2016?**

Max spending @ \$2000 Repair/ paint interior water damage, walls & ceiling.

## 2017 (Physical Year) Newry Fire Dept. Budget

### Equipment:

1	Turnout Gear rack	\$1,000.00
12	Streamlight flashlights	\$780.00
4	2&1/2 Suction Hose	\$620.00
	Radio & Pager Repair	\$500.00
1	Chimney Scrubber	\$1,000.00
	Pumper & Tanker- Fittings & Hardware	\$2,600.00
	Misc. Hardware for vehicles and or Stations	\$500.00
Total: \$7,000.00		✓

### Ops & Maintenance:

Fire Service – Lyn Gilley	\$50.00
NOMA – Mutual Aid	\$100.00
MFCA – Chief’s Assoc.	\$300.00
NVFC – Membership Dues	\$210.00
Western Maine Fireman’s Assoc.	\$50.00
Rumford Hospital FD Physicals	\$1,500.00
Pumps Testing & Truck Service– Reliance	\$8,000.00
NE Emergency Apparatus – SBA Flow Testing	\$1,000.00
Fail Safe Hose testing	\$1,800.00
Rosenbauer – Ladder 1 Ariel	\$3,500.00
AAA Fire Extinguisher testing	\$300.00
Wildland Fire Equipment	\$300.00
B&B Auto	\$300.00
Brooks Bros.	\$200.00
Western Maine Supply	\$200.00
Post Office & Shipping	\$50.00
Mileage Reimbursement	\$300.00

Fire Pond H2O Study for ISO

\$1,000.00

Metz Ladder 1 Repair

\$4,000.00

Total: \$23,160.00

**Wages:**

\$30,000.00

**Training:**

\$1,000.00

**Utilities:**

Electricity

\$1,000.00

Heat

\$6,000.00

Phone

\$1,000.00

Gas & Oil

\$2,000.00

Total: \$10,000.00

**Total Budget of Physical Year for Newry Fire Dept.: \$71,160.00**

Town of Newry Selectmen Meeting Minutes  
April 4, 2017 7:30am @ Newry Town Office

**Selectmen Present:** Gary Wight, James Largess, Wendy Hanscom

**Others present:** Brooks Morton, Alision Aloisio, Amy Bernard, Dave Bonney, Kelly Scott

**Signing of Warrants:** all signed

**Approval of meeting minutes:** none

**Adjustments to Agenda:** Move executive session to end of meeting.

**Announcements:** none

**Public Comment:** none

**New Business:**

**~Discuss and consider May8th ballot regarding citizen petition submitted on March 23, 2017:**

The Town received a citizen's initiative petition asking for a secret ballot vote on the following question: "Shall the Town vote to discontinue the MSAD 44 withdrawal process?" The petition was signed by 31 registered voters. The Board questioned whether if we could possibly wait to hold vote until June 13<sup>th</sup> (State election day). Administrator Bernard said she would talk to the petitioner. Otherwise Public hearing on question will be scheduled for 4/24/2017 6pm at Grange Hall.

**~Discuss and consider appointing the list of Board and Committee appointments:** See attached list. Selectman Wight made motion to reappoint all. Selectman Largess 2<sup>nd</sup> motion. All in favor.

**~Budget Items:**

**Assessor, Ambulance, Board & Committees, County Tax, Contingency, Debt Service:**

~See attached

**Unfinished business:**

**~Executive Session with Attorney regarding out legal rights in regards to the withdrawal bills in the legislature.** (Tabled to end of meeting).

**~Reconsider request by the NWC for additional funds to go to town meeting:** (Tabled item):

**REPORTS:**

**Town Administrator:** See attachment

**CEO:** See attachment

**Selectman:** None

**Committees:** no reports

**Next Meeting:** Tuesday, April 18th @ 7:30am

**Adjourn:** 8:17am for Executive Session

Minutes Approved By:

*Gary Wight*  
Gary Wight

Date: 8/1/17

*Virgil Conkright*  
Virgil Conkright

Date: 8/1/17

*James Largess*  
James Largess

Date: 8/1/17

## Committee Reappointments 2017

	Term	Expire date
<b>Planning Board</b>		
Vacant	3	2019
<b>Appeals Board</b>		
Richard Nelson	3	2019
Vacant	2	2018
Gary Polonski	3	2019
Bruce Pierce ALT	2	2018
<b>School Withdrawl</b>		
James Sysko	1	2018
William Andrews	1	2018
Bonnie Largess	1	2018
Gary Wight	1	2018
<b>Sunday River School House Committee:</b>		
Susan Herlihy	1	2018
Audrey Brooke	1	2018
	1	2018
<b>Clergy:</b>		
Robert Lowell	1	2018
Virgil Conkright	1	2018
Brooks Morton	1	2018
Tama Drown	1	2018
Sam Eames	1	2018
Charles Bean	1	2018
Robert Labarbera	1	2018
<b>Road committee:</b>		
James Sysko	1	2018
Allen Fleet	1	2018
Brooks Morton	1	2018
Virgil Conkright	1	2018
David Bonney	1	2018
	1	2018

Approved by Newry Select Board on April 4, 2018

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Gary Wight

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James Largess

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Virgil Conkright



## FISCAL YEAR 2017-18

### BUDGET REVIEW

April 4, 2017

#### AMBULANCE:

**02-05 MILEAGE:** This account covers the travel reimbursement for the representative to Med-Care Board of Directors.

**02-21 MED-CARE:** This account covers the Ambulance subsidy for July 1, 2017- June 30, 2018. The per-diem is the same as last year.

**05-01 Regular Wages:** This account covers the wages for the representative for the Town of the Med – Care Board of Directors.

#### Ambulance summary:

The amount in this line is for the Town Meeting warrant article for Ambulance which is the subsidy the Town of Newry pays Med Care to provide ambulance services the per capita amount is the same as last year.

#### ASSESSOR BUDGET:

**102-01-02-22 ASSESSOR:** This account will remain the same as last year, because the Town pays the assessing agent in May for their spring work. I recommend \$8000 for this line. This will cover the contractual amount the Town pays for these services, leaving around \$1000 left over for additional training or additional services from the assessing agent.

#### BOARDS & COMMITTEES:

**05-06 PLANNING BOARD:** \$12,500 covers the salaries for all members, and any equipment needs they incur throughout the year.

**05-07 SCHOOL BOARDS:** \$3000 for the two representatives paid out in December annually.

**05-08 APPEALS BOARD:** \$1000 for the salaries paid when called to serve to be in December annually.

**05-09 HEALTH OFFICER:** Paid when needed. It was not needed last year.

**02-99 MISC:** \$200 for any trainings or equipment need for the boards or committees.

**108-01-02-99 CONTINGENCY:** This account is for any unforeseen expenses over the upcoming year. Historically the Select Board has issued this money to third party requests that come before the board throughout the year. I recommend that we budget \$2000 for any unexpected expense's that might arise.

**COUNTY TAXES:**

**107-01-02-99 MISC:** I recommend funding \$402,358 for the Towns appropriation to Oxford County government.

**DEBT SERVICE:**

113-01-00-00 Debt Service: The Town took out a bond to fix the Sunday River Road in 2016; the amount the Town drew down on the bond was \$603,110. The Bank has issued a repayment schedule which requires the Town to pay \$180,733.35 in August. The bond will be paid off in 4 years due to the town not taking out the full \$850,000.

## Town Administrator's Reports: 4.4.17

- The office had a WebEx training on the new assessing package on Monday April 3, 2017; a lot of data entry will be needed to get the program up and running.
- AVCOG is holding its general assembly tomorrow at the Meadowview Country Club in Auburn. Full days of workshops are being offered.
- LPC meets on April 13<sup>th</sup> at MMA to go over the last remaining bills to go before committee.
- LD 1080 "Fran Heads bill to prevent Newry withdrawal efforts from the SAD 44 district is out of the revisions office. Attorney James Katsificas is working with the town to effectively combat this; he is going to give the Board an update/plan in executive session.
- Absentee ballot will be available Monday April 10<sup>th</sup>.

## Code Officer Report

## Selectboard Meeting

April 4, 2017

### Permits Issued:

Two Plumbing Permits were issued, one to complete Condo Units 2 & 3 at the Pines and one to add a basement bath at a Tempest Ridge Condo Unit

### Road Items:

Slippery Road Conditions Complaint: Received a call Monday March 27 from Wendy at Cross Exc., Wendy stated a person claiming to be a Newry Fire Dept. member had called complaining about slippery road conditions. Wendy stated Cross Exc. had been called out by Oxford County Sherriff at 12 midnight for freezing rain and where onsite applying sand/salt at 12:52am and had been out treating roads and plowing continuously since that time. Wendy told caller to contact the Town Office regarding his complaint. The Town Office did not receive any road condition complaints from the Sunday night freezing rain into Monday snow event.

### Other Items:

Mountain House Notice of Violation Update: Received a call Thursday March 23 from Julie Stevens of Mountain House. She stated she had received the Consent Agreement and is hesitant to sign it. She inquired about the Site Plan Application and how to ask for submission waivers which I explained. She stated she wouldn't be in the area until sometime in May and hoped to pursue the application then. I suggested she put her request in writing and send it to the Town, no request letter has been received to date. Mountain House acknowledged their receipt of the NOV letter on Friday March 10, 2017 via phone message to CEO from Frank.

**Road Committee:** The Road Committee is seeking a new member.