

Town of Newry Selectmen Meeting Minutes
October 22, 2019 5pm Newry Town Office

Selectmen Present: Gary Wight, James Largess, Virgil Conkright

Others present: Amy Bernard, Laurie Walker, David Bonney, Charlie Bean, Sam Wheeler.

Signing of Warrants: All signed

Approval of meeting minutes: Under reports last paragraph amend the word excuse to recuse
Selectman Wight made a motion to accept the minutes as amended. Selectmen Conkright 2nd
the motion, all approved.

Adjustments to Agenda: None

Announcements: None

Public Comment: None

New Business:

~Discuss and Consider "The Meeting House" liquor license renewal application~:

Skipped Applicant was a no show

~Discuss and Consider Dean Richmond food waste collections~:

Skipped Applicant was a no show

~Discuss and Consider signing the LRAP form for Roads funds~:

Discuss LRAP form for road funds. Received from state the amounts of \$12,276.00. State needs to know how the funds were spent.

Selectman Conkright made a motion to sign the LRAP (local roads assistance program) form, Selectmen Wight 2nd the motion, all approved.

~Discuss and Consider significant increases proposed by MED-Care~:

MED-Care has not had an increase in several years. Discussed having Bob Chase or fiscal agent from Med-Care to do a presentation to clarify and explain options and outlook for future years.

Selectman Conkright made a motion to table item until MED-Care can come out and discuss the increase. Selectmen Wight 2nd the motion, all approved.

~Discuss and Consider signing 2019 MVR~:

Selectman Wight made a motion to sign the 2019 MVR (Municipal Valuation Return) .
Selectmen Largess 2nd the motion, all approved.

~Discuss and Consider new rates for the transfer station stickers~:

Discussion to increase transfer station fees to annually. Residential Transfer Station Sticker fee to increase \$10.00 annually.

Discussion to create contractors Transfer Station Sticker. Board asked administrator to look into cost of roll off dumpsters, before setting fee amount. Item tabled until next meeting on 11/12/2019.

Selectmen Conkright made a motion to table contractors decision until more information is available Selectmen Wight 2nd the motion, all approved.

Unfinished Business:

~Discuss and Consider signing the November 5th Town Warrant~:

Selectman Wight made a motion to sign the secret ballot for the November 5th Town Warrant. Selectmen Conkright 2nd the motion, all approved.

~Discuss and Consider setting the meeting date for the 1st meeting in November~:

By consensus the next Selectmen meeting will take place on November 12, 2019 at 5:00PM with a second date of November 19, 2019 if needed.

~Discuss and Consider bid results for Town office Building Project~:

Dave Bonney received two bids for the project.

Lars Lokken was unable to quote an exact amount.

Dave Berry came in with a bid of \$27,895.00

Selectman Conkright made a motion to pay the accepted the bid from Dave Berry. Selectmen Wight 2nd the motion, all approved.

REPORTS:

Town Administrator: see attached

CEO: see attached

Selectman: none

Committees: none

Next Meeting: 11/12/2019 5:00 pm Select Board Meeting

***** Refer to audio recording for verbatim discussion of meeting. *****

Selectman Wight made a motion to adjourn the Select board Meeting. Selectman Conkright 2nd and all approved. Meeting adjourn at 5:45pm

Adjourn: 5:45 pm

Minutes Approve By:

Gary Wight
Gary Wight

Date: 10-29-19

Virgil Conkright
Virgil Conkright

Date: 10-29-19

James Largess
James Largess

Date: 10/29/19

Town Administrator's Reports: 10.22.2019

- Bob Gingras will be coming to the office to do an in house training and get caught up on Assessing and train staff
- Absentee ballots are available until November 4, 2019
- Town Office will be closed on Veteran's Day November 11, 2019
- Ron Smith of RHR Smith will be here on October 29, 2019 to discuss the additional audit work report
- Motor Vehicle agent fees have increased to \$5
- Dog registration for 2020 are now available
- 2020 snowmobile registrations are now available.
- November 5, 2019 election polls are open from 8A-8P at the Newry Town Office

Code Officer Report Select Board Meeting October 22, 2019

Building Permits Issued

One Building Permit was issued for the construction of a single family dwelling on Upper Road in the Glades Subdivision.

Plumbing Permits Issued

One Plumbing Permit was issued for the above single family dwelling being constructed on Upper Road.

Sign Permit

One Sign Permit was issued to the River Haus and Well Restaurant to install a new, same sized, sign face over the existing Trails End Restaurant sign face.

Road Items

Pike Industries paved Branch Road. Shoulder backing material to be installed where needed by Swasey Exc., date unknown.

Building Items

Rob James' crew completed washing the Grange Hall and painting the exterior ramp/steps and interior stairway walls.

Dave Berry installed plywood over the compromised window and installed locking devices on the privy seats at the Sunday River Schoolhouse.

I've discussed Generator Bollard installation at the Grange and Town Office with Cross Exc., installation date unknown.

Other Items

The owners of 53 Barker Mountain Road have voluntarily complied with the Notice of Violation written August 1 by providing, via email attachment, a survey stamped by Gary Inman PLS # 2078 October 3, 2019 depicting the deck type structure supporting a hot tub being 10.47 feet from their property line, proving the structure is not located within the required ten foot property line setback. I would suggest as depicted on the survey, no property line setback violation exists, therefore resolving the Notice of Violation.

**MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROAD ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2019-2020 (FY20)
MUNICIPALITY of Newry 17200**

To be eligible to receive FY-20 LRAP funds, each Municipality must certify that the funds will be used in a manner consistent with Chapter 19 of Title 23. Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, "funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C." Effective July 1, 2008 municipalities must provide information on what capital improvements were done with the FY-19 (July 1, 2018 to June 30, 2019) LRAP funds received by the municipality. **Please report this at the bottom on the back side of this form.

It is estimated that the municipality of Newry will receive, by December 1, 2019, one (1) payment of \$ **12,628** for the fiscal year beginning July 1, 2019. Notification will be made in the event of any change.

Beginning in 2014, municipalities receive 9% of MaineDOT's portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT's budget.

We, the undersigned municipal officers or designee (i.e. Town Manager) of the municipality of Newry do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2019-2020 will be used only for uses as stated above. *We also certify that the previous year's funds were spent on the projects listed on the back of this form.*

Signed _____ Date ___/___/___ Signed _____ Date ___/___/___
Signed _____ Date ___/___/___ Signed _____ Date ___/___/___

Please print below the name, title, and phone of the person to contact for the information on this form and the email for the town/city official responsible.

Name: Amy Bernard Title: Administrator Tel: 824-3123
Municipality E-mail Address abernardnewrymaine@gmaine.com

If your address has changed in the last year (and you have NOT signed up for electronic fund transfer (EFT), we must have the new address for you to receive your funds.

Address: _____
Town: _____ State: _____ Zip Code: _____

Prior to November 1, 2019, (see cover letter), please return this completed form (BOTH SIDES) by US mail or email, to: (FAXES ARE NO LONGER ACCEPTED)

Tammy Chamberlain
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3263, or tammy.chamberlain@maine.gov

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

Over please

Newry 17200

Last year's (FY2019) LRAP Funds of \$12,270 TC

As a result of 2007 Legislative inquiries and discussions focused on LRAP, MaineDOT needs to collect additional information on the uses of LRAP funding of all Maine municipalities, counties, and Indian reservations. This form is intended to be simple and provide an easy method to collect information on the use of over \$20 million per year by local agencies.

As noted on the front side of this form, LRAP funding can only be spent on capital improvements.

A **capital improvement** is defined as "any work on a road or bridge which has a life expectancy of at least ten years and restores the load-carrying capacity." Examples of eligible "capital" activities are defined as follows:

1. Medium to heavy overlays which improve the strength and ride quality (minimum 1 inch lift on a shimmed surface), pavement and/or base recycling, pavement cold planning and resurfacing
2. Road reconstruction or rehabilitation
3. Gravel road grade-raising or paving
4. Single culvert replacements or a series of drainage improvements
5. * Traffic signal or sign installation and/or replacements
6. * Sidewalk construction or reconstruction
7. * Heavy ditching, under drain and catch basin installation or total system replacement, permanent erosion control
8. * Wetland mitigation
9. * Guardrail installation
10. Bridge or minor span replacement and rehabilitation
11. Any bridge repair activities with a ten-year life
12. Local share of a Municipal Partnership Initiative (MPI) project on a state road
13. Debt financing/bond repayment for past capital improvements to public roads
14. The urban match component of any federal-aid project
15. "Banking it" to save up for a future project
16. Other (explain)

* Some of the categories of work (# 5, 6, 7, 8 & 9) qualify as capital improvements, but must be done in conjunction with roadway reconstruction/rehabilitation.

The "funds spent" (LRAP ONLY) below must add up to at least the amount of your FY-19 LRAP payment (shown on top of this page). **There is no need to account for more than that amount.**

All information must be filled in or the form will be returned.

1. Road Name: Timberline Drive Funds spent on Capital Improvements: \$ 77,100
*Type of Capital Improvement: see above, list all numbers that apply: 1
*Length of Capital improvement (miles or feet): _____ miles or 2,700 (feet)
2. Road Name: Greenbriar Drive Funds spent on Capital Improvements: \$ 45,500
*Type of Capital Improvement: see above, list all numbers that apply: 1
*Length of Capital improvement (miles or feet): _____ miles or 1,900 (feet)
3. Road Name: Lone Pine Road Funds spent on Capital Improvements: \$ 40,200
*Type of Capital Improvement: see above, list all numbers that apply: 1
*Length of Capital improvement (miles or feet): _____ miles or 3,150 (feet)

OPTIONAL: What was your municipality's TOTAL SUMMER CAPITAL IMPROVEMENT EXPENSES for FY-19 (including LRAP payments)? \$ 242,800

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.



MED-CARE AMBULANCE

"In it for Life"

290 Highland Terrace • Mexico, ME 04257
207-364-8748 • Fax: 207-369-0635 • med-careambulance.com



DEAN R. MILLIGAN
Director/Chief

LAURIEANN MILLIGAN
Administrative Assistant/ Outreach Coordinator

PAUL LANDRY JR.
Assistant Director/Deputy Chief

October 2, 2019

To: Board of Selectmen of the member towns of Medicare Ambulance Service.
Fm: Robert Chase, President Med-Care Board of Directors
Re: Med-Care 2020 Subsidy Increase

Dear Selectmen,

Northern Oxford Regional Ambulance Service, DBA Medicare, was created to provide paramedic level ambulance service to the member Towns. We all agreed that no Town could do it alone but believed that, co-operatively, we could do what all the Towns needed and that we could do it keeping the town's contribution as low as possible. Over the last 30 years Medicare ambulance has provided the service under the ground rules agree to at its inception.

The last 5 or 6 years have been more difficult. We have struggled trying to meet the service's needs by keeping the subsidy as low as possible. As you well know, it has been difficult to do and we have needed to increase subsidies. We are still not in a good financial position and are looking at increasing subsidies again.

There are three reasons why we must increase subsidies:

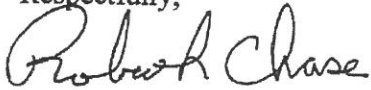
1. Minimum wage has increased from \$9/hour in 2017 to \$12/hour in 2020. In order to maintain a legal and equitable wage scale, this change will now affect virtually all employees. The cumulative effect of the minimum wage changes since 2017 will result in payroll expenses in 2020 of \$144,500 more than if wages had increased at 2% rate through that same period.
2. Because of the effect of the Affordable Care Act (ACA), our revenues have continued to decline while our call volume is generally increasing. Medicare only reimburses us at eighty percent of our charges and Medicaid at around fifty percent. The Insurance companies have adopted the Medicare rates for all intents and purposes. The ACA has resulted in insurance companies offering insurances that have high deductibles. Because we are the initial provider of services, we feel the heaviest impact of the deductible. The deductible amount falls on the individual receiving our services as part of our Self-Pay revenue. Even though we try diligently to collect this amount, it is very difficult. We use a collection service and have an aggressive collection protocol, but many people do not to pay.
3. In trying to keep subsidies low through these rising costs and reduced revenues which are beyond our control, we have allowed our fleet to age. Most of the equipment purchased in recent years have been done through financing. Continuing to borrow only increases interest expense and operating costs.

In building our 2020 budget we must address these shortfalls. To address the operational shortfalls caused by the decreased revenue and increased expenses outlined above a subsidy increase of \$11 per capita is required.

Additionally, the organization is in immediate need of a replacement ambulance. We can no longer continue to borrow for capital assets. This is only worsening our financial position. The board has approved an additional \$6 per capita for capital needs. This will result in a total subsidy increase of \$17 per capita bringing the total assessment to the towns to \$45 per capita. This will allow us, to meet the minimum equipment needs, pay down dept and will put Medicare on much firmer financial ground for the future.

The executive committee of Medicare will host an informational session regarding these changes on October 23, 2019 at 7 PM at the Medicare base, 290 Highland Terrace, Mexico.

Respectfully,

A handwritten signature in cursive script that reads "Robert Chase". The signature is written in dark ink and is positioned below the word "Respectfully,".

Robert Chase

**NOTICE OF PUBLIC HEARING ON SECRET BALLOT
REFERENDUM ELECTION ARTICLES**

October 22, 2019

NEWRY TOWN OFFICE

COUNTY OF OXFORD, ss.

STATE OF MAINE

To Anita Clark, a Resident in the Town of Newry, County of Oxford, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Newry, County of Oxford, that the Board of Selectmen will hold a public hearing at Newry Town Office 422 Bear River Road, Newry, Maine, on Tuesday October 22, 2019 at 6:00PM in order to hear public comment on the following articles that will be voted on in a referendum election on Tuesday, November 5, 2019.

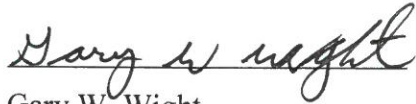
ARTICLE: Shall an ordinance entitled “An Ordinance to Amend the Planning Board Ordinance” be enacted? (**Note:** An attested copy of the full text of this Ordinance has been posted together with this warrant, and copies are available from the office of the Town Clerk and will be available at the public hearing.)

ARTICLE: Shall an ordinance entitled “Adult Use Marijuana Store Ordinance” be enacted? (**Note:** An attested copy of the full text of this ordinance has been posted together with this warrant, and copies are available from the office of the Town Clerk and will be available at the public hearing.)

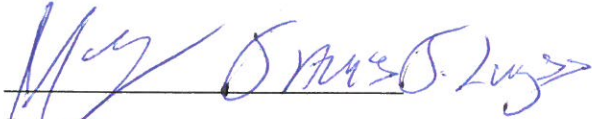
ARTICLE: Shall an ordinance entitled “Medical Marijuana Retail Store Ordinance” be enacted? (**Note:** An attested copy of the full text of this ordinance has been posted together with this warrant, and copies are available from the office of the Town Clerk and will be available at the public hearing.)

Given under our hand at Newry, Maine this 30th day of September, 2019.

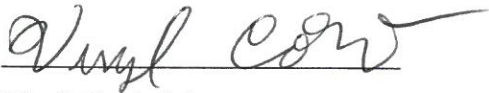
Respectfully submitted,



Gary W. Wight



James Largess

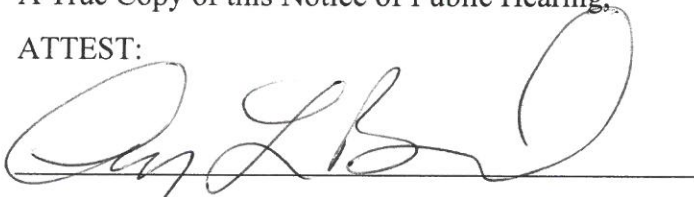


Virgil Conkright

Board Selectmen, Town of Newry

A True Copy of this Notice of Public Hearing.

ATTEST:



Town Clerk, Town of Newry

OFFICER'S RETURN

COUNTY OF OXFORD, ss.

STATE OF MAINE

Pursuant to the within warrant to me directed, I have notified and warned the voters of the Town of Newry, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at Newry Town Office [list public place(s) where warrant was posted], being public and conspicuous places in said Town, at 10:30 a.m./p.m. on October 7, 2019, being at least seven days before the meeting and election.

Dated at Newry, Maine this 7 day of October, 2019.

Anita Clark

Anita Clark, Resident

Newry, Maine