Town of Newry Selectmen Meeting Minutes

April 28, 2020 @ 5pm

Conference Call

(425) 436-6372 Access Code: 531106

**Selectmen Present:** Gary Wight, James Largess, Virgil Conkright,

**Others present:** Amy Bernard (Town Administrator), Dave Bonney (CEO), Barbara Rajaniemi (Deputy Clerk), Laurie Walker (Deputy Clerk), Brooks Morton

**Selectman Wight made a motion that the meeting is being held electronically, Selectman Conkright 2nd the motion, roll call vote all approved, so moved.**

**Signing of Warrants:** none

**Approval of the Meeting Minutes**:

Selectman Wight made a motion to approve the March 10th minutes, Selectman Conkright 2nd the motion, roll call vote all approved, so moved.

Selectman Wight made a motion to approve the March 31st minutes as amended, Selectman Conkright 2nd the motion, roll call vote all approved, so moved.

Selectman Conkright made a motion to approve April 21st minutes, Selectman Wight 2nd the motion, roll call vote all approved, so moved.

Deputy Clerk, Barb will resend March 16th, March 24th, April 7th and April 14th and will scan as a packet.

**Adjustments to Agenda:** None

**Announcements:** None

**Public Comment:**  Brooks Morton finds the way to do the meeting very difficult and inconvenient. He is offering to do a ZOOM meeting for the town.

The selectmen feel they can offer to more people on the telephone.

The town will send a recording to Brooks.

**New Business:**

**~Discuss and Consider updates on COVID-10 Pandemic. ~**

See attached new Stay Safer at Home Plan (4 phase plan)

CEO reports that we are keeping up

**~Discuss and discuss town office staffing hours. ~**

* Prepare to open the office up to 2 staff persons per day
* Look into costs for plexiglass to be put up in front of both Deputy Clerks Desks and/or face Shields.
* Only 10 people in the office at a time
* Provide masks for the public to wear

**~Consider and discuss the following department Budgets~**

* Insurance – see attached
* Sanitation – see attached
* Assessor – see attached
* G.A. – see attached.
* Cemetery – email from Robert Lowell received this morning.

1. from $6300 to $6800
2. no capital improvements

Next meeting we will review Capital Expenses, Revenues and Fire Department with the Fire Chief on the call.

**~Consider and discuss the postponing Annual Town Meeting to a date to be determined after July~**

Selectman Wight made a motion to postpone the annual Town Meeting with the date to be determined, Selectman Conkright 2nd the motion, roll call vote all approved, so moved.

**~Consider and discuss the tax acquired properties and next steps in selling them off~**

See attached draft letter to send out registered as well as regular mail.

**Reports:**

**Administrator Report:** see attached

Selectman Conkright made a motion to give the Administrator permission to sign the liquor license for the Sunday River Golf Course and the Auxiliary, Selectman Wight 2nd the motion, roll call vote all approved, so moved.

The above motion is after the fact based on the Administrator polling the Selectmen to signing both.

**CEO Report:** see attached

**Committees Report:** None

**Selectmen’s Report:**

Selectmen Largess would like the Administrator to consider how/when the Select board meetings can meet in person.

**Other Business:** None

**Next Meeting**:

May 5th, 2020 @ 5:00 pm (conference call) Select Board Meeting

Selectman Wight made a motion to adjourn the select board meeting. Selectman Conkright 2nd the motion, roll call vote all approved, so moved.

**Adjourn*: 6:05* pm**

**Refer to audio recording for verbatim discussion of meeting**

Minutes Approve By***:***

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Gary Wight

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Virgil Conkright

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James Largess