

Town of Newry Selectmen Meeting Minutes  
December 15, 2020 @ 5pm  
Conference Call  
(425) 436-6372 Access Code: 53110

**Selectmen Present:** Gary Wight, Virgil Conkright, David Bartlett

**Others present** Amy Bernard (Town Administrator) Dave Bonney (Code Enforcement Officer), Laurie Ann Walker (Deputy Clerk) Sam Wheeler

**Selectman Conkright made a motion that this meeting is being held in person and electronically, Selectman Bartlett 2<sup>nd</sup> the motion, roll call vote all approved, so moved.**

**Signing of Warrants:** all approved

**Approval of the Meeting Minutes:** Selectman Conkright made a motion to accept the minutes from December 1, 2020 meeting as read. Selectman Bartlett 2<sup>nd</sup> the motion, roll call vote all approved, so moved.

**Adjustment to the Agenda:** None

**Announcements:** None

**Public Comment:** None

**New Business:**

**~Discuss and consider signing Liquor Licenses for River Haus and Well. ~**

Selectman Conkright made a motion to approve the liquor license for the River Haus and Well. Selectman Bartlett 2<sup>nd</sup> the motion, roll call vote all approved, so moved.

**~Discuss and consider Options for new phone system for Town Office. ~**

Selectman Bartlett made a motion to approve the purchase of a new phone system for the town office, and to authorize Amy Bernard to sign a 36-month contract with CMC technologies and the Town of Newry. Selectman Conkright 2<sup>nd</sup> the motion, roll call vote all approved, so moved.

**~ Discuss and consider quote from Modem Waves for 2 laptops. ~**

We have a need for these computers so multiply departments can have access the town office. Our assessing agent RJD can finish up the revaluations. Should the State issue a stay-at-home order the staff would have access to the town software system to work from home. These would be used to replace the computers in the office when the time arises. Selectman Bartlett made a motion to accept the purchase 2 laptop computer from modem waves. To authorize Amy Bernard to sign any paperwork associated with the purchase. Selectman Conkright 2<sup>nd</sup> the motion, roll call vote all approved, so moved.

~ Discuss and consider Bank Reconciliation for the past few months. ~

Selectman Bartlett made a motion to accept and approve the bank reconciliation for September 2020, and October 2020. Selectman Conkright 2<sup>nd</sup> the motion, roll call vote all approves, so moved.

**Reports:**

**Administrator Report:** See Attached

**CEO Report:** See Attached

**Committees Report:**

**Selectmen's Report: None**

**Next Meeting:**

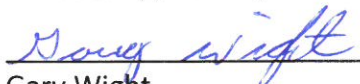
January 5, 2021 @ 5:00 pm at the Town Office and by Tele-Conference.

Selectman Conkright made a motion to adjourn the Select board meeting. Selectman Wight 2<sup>nd</sup> the motion, roll call vote all approved, so moved.


**Adjourn: 5:35PM**

**Refer to audio recording for verbatim discussion of meeting.**

Minutes Approve By:

  
\_\_\_\_\_  
Gary Wight

Date: 1-5-21

  
\_\_\_\_\_  
Virgil Conkright

Date: 1/5/21

  
\_\_\_\_\_  
David Bartlett

Date: 1-5-21

**Town of Newry**

**OATH**

**I David Bartlett, Do swear that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. So help me God.**

**I do swear that I will faithfully discharge all the duties incumbent upon me as a member of the Newry Select Boards sworn in on December 15, 2020 for the Town of Newry according to the Constitution and laws of the State. So help me God.**


**I, certify that the above named personally appeared before me and took the above oath.**

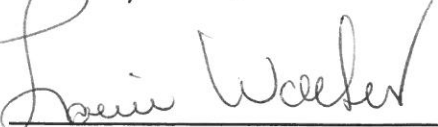
**December 15, 2020**

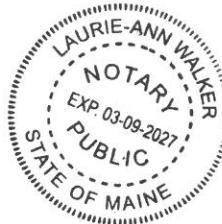
  
\_\_\_\_\_  
**David Bartlett**

**Newry, Maine**

**Subscribed and sworn to before me,**

  
\_\_\_\_\_  
**Amy Bernard, Town Clerk**

  
\_\_\_\_\_  
**Laurie Walker, Notary**



**December 15, 2020**

## **Town Administrator's Reports 12.15.2020**

- The Special Election for December 8, 2020; results: 14 votes for David Bartlett, 0 write-in.
- RJD the New Assessing Agent will be in on December 14<sup>th</sup> to do their monthly work.
- I ordered propane again from Community Energy after the power went out for 2 + days last week.
- Tri-Town Transfer Station meeting will be on Wednesday December 16<sup>th</sup> at 8am at the Airport Lobby.
- Town Office is Closed at Noon on December 23<sup>rd</sup> through the 27<sup>th</sup> in observance of Christmas Holiday.
- Town Office closed on December 31<sup>st</sup> in observance of New Year's Day.
- Annual Fiscal Year end audit field work will be on January 11-13

**Code Officer Report    Select Board Meeting    December 15, 2020**

**Building Permits Issued**

One Building Permit was issued for renovations at a single family home off Greenbrier Road

**Plumbing Permits Issued**

No Plumbing Permits have been issued since the last meeting.

**Roads**

I received no complaints concerning roads after this last snow storm.

**Buildings**

I have not heard from Chuck Haines concerning checking the chimney at the Bear River Fire Station for water leaks.

**Other Items**

I received an inquiry/complaint concerning what appears to be the installation of a new driveway entrance off Sunday River Road across from and west of Mountain House. I have not been contacted regarding a driveway entrance approval request. I have visited the site. It appears the material used or some of the material used was borrowed from a historic pit adjacent Mountain House. I saw no erosion control measures installed and the historic pit may be within 75' of the brook. I have informed the DEP Portland office, DEP said they would possibly be contacting me, I have not heard from DEP

I received an inquiry/complaint concerning off site gravel material placed in the Wheeler Road right of way and onto Keith Durgins property. I have visited the site. It appears the fire pond has been filled in and material has been placed alongside the Wheeler Road and sloped off into Mr. Durgins property. Some small piles of material remain on Mr. Durgins property adjacent the westerly northern end of Wheeler Road. Mr. Durgin said the material came from Carl Cavossas property. The Shoreland Zone Stream Protection Zone did not seem to be encroached upon. The parcel has received a Letter of Map Amendment # 04-01-1160A from FEMA removing the lot from the Flood Hazard Zone. No material was deposited in wetlands as mapped by Main-Land Development. I have contacted DEP concerning the filled in fire pond as there has been concern that it might have been a Significant Vernal Pool Habitat. I have not heard back from DEP.