**TOWN OF NEWRY SELECT BOARD MEETING AGENDA**

**June 7, 2022**

**Town Office**

**422 Bear River Road**

**5:00 PM**

**Call to Order.**

Selectmen Present: Gary Wight, Chair; Virgil Conkright, Mandy Berry

Others Present: ITA J. Corey, Deputy A. Henley, recording sec. and Deputy L. Walker

**Pledge of Allegiance**

**Sign Warrants –** All of the Selectmen signed

**Approval of Meeting Minutes: from meetings may 3, 2022 & June 1, 2022**

**Adjustments to the Agenda:**

**Announcements**:

**Public Comment:**

**Business Agenda:**

1. **Executive Session:** M.R.S.A. Chapter 13, Title 1 §405 6A- Personnel ( I left this in in case we needed to sign or tweak a contract)

2) Accident Insurance for Volunteers coverage. $2/year/volunteer

3) Volunteer committee members have keys outstanding for several buildings in Newry. With the sag in the exterior wall being a safety concern, do you want me to draft a letter to get those keys back or change the locks?

4) We have received a request from Anita Clark for $100 for local baked goods to be purchased for the dedication ceremony of the Age Friendly Initiative benches at covered bridge and grange hall.

5) Timeshares: Jordan and Summit has several accounts with outstanding balance or credit; see attached. Can we write off the amounts?

6) Bank Recon from August 2021 through April 2022 need signatures. See attached.

7) Casella proposal for the transfer station for SB discussion.

8) Review and discuss RHR Smith Audit report for year ending June 2021.

9) CAI Technologies, (GIS tax maps) Contract and updates for quarterly billing.

10) Mahoosuc Broadband meeting Monday; there was a request for up to $2000 for legal services (RFP has been sent to 3 Attorney’s offices with Municipal and Broadband Interlocal Agreements experience.)

I will have more info on this subject at the meeting.

**Other Business**:

TA report:

1. Staff has been cleaning, organizing and filing. The shared drive on the computer is now organized to be the ‘home’ to most town documents for the departments, boards and committees. This is a work in progress.
2. Also the front office staff has been working on a Standard Operating Procedure book.
3. Paving is done on SR Rd. shoulder work will begin in a few weeks as a crew becomes available.
4. The front and rear door locks are being worked on. The front door lock handle fell off and was broken. The back door was discovered to not be lockable.
5. Getting ready to mail 30 day notices by the end of next week and get the tax info out the printing company.
6. Complaint rec’d from a taxpayer about a neighbor allegedly not paying an equitable amount for taxes compared to her tax bill and about my reaction as TA to her email.

Code officer report:

1. 3 new house permits have been reviewed and issued. One in the Colony, one on Upper and one on upper Merrill Hill.
2. Working with the GIS mapping company to update the GIS maps online.

Road Commissioner:

1. Looking onto the Guardrail replacement across from the Newry Schoolhouse on SR road. Alan has given me the accident report.
2. I’ll be checking on the striping schedule for the roads and this parking lot HC space markings.

Next meeting date?

 *Select Board Meeting June 21, 2022 @ 5:00 PM Newry Town Office*